



Note: Members of the public wishing to address the Commission during the meeting are requested to complete a speaker's card and turn into the Commission Secretary. Speaker Request Cards are located on the podium and at the back of the room. Please honor the **Three Minute Maximum** time limit when addressing the Commission and complete thoughts quickly if the timer sounds while speaking. All testimony given before the Commission is tape recorded. Since Commission discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as is practical under "Public Forum Response." For Agenda items; the public will be given an opportunity to speak prior to the Commission completing its action. Please begin by stating your name and city of residence. If speakers wish to pass material to the Commission, please hand it to the Commission Secretary for distribution.

BIG BEAR VALLEY RECREATION AND PARK DISTRICT REGULAR MEETING OF THE ADVISORY COMMISSION

Agenda

January 19, 2010 5:00 pm Senior Center

COMMISSION MEETING AGENDA

1. CALL TO ORDER
 - 1.1 PLEDGE OF ALLEGIANCE
 - 1.2 ROLL CALL
Commissioners: Benson, Macioge, McCullar, Pletcher, Poole, Rose, Ybarra
Staff: Troublefield, Judd, Roth
 - 1.3 APPROVAL OF AGENDA *ACTION ITEM*
2. GENERAL STAFF REPORTS – November and December
 - 2.1 RECREATION REPORTS
 - A. Administration and Camp Activities
 - B. Youth and Adult Activities
 - 2.2 MAINTENANCE REPORT
 - 2.3 MOONRIDGE ANIMAL PARK REPORT
 - 2.4 FACILITY USE REPORT
3. APPROVAL OF MINUTES
 - 3.1 Approval of November 17, 2009 Regular Meeting *ACTION ITEM*
4. INFORMATION SECTION
 - 4.1 Information
 - A. Financial Report – November and December
 - 4.2 Correspondence
 - A. Gloria Boice - Guidelines for Treatment of Cultural Landscapes (attachment)
5. PUBLIC FORUM RESPONSE – FROM OCTOBER MEETING

6. COMMENTS FROM THE PUBLIC

PUBLIC COMMENT: The Chairman and Commission invite anyone wishing to address the Commission to do so at this time on any subject within the jurisdiction of the Big Bear Valley Recreation and Park District that does not appear on the agenda.

Speakers are requested to complete a Speaker Card and submit to the Commission Secretary. This procedure is requested for regularly scheduled agenda items as well as Public Comment.

7. ADMINISTRATIVE REPORT

7.1 OPERATIONS REPORT

- A. Paradise Park Project Update
- B. Zoo Relocation Update
- C. Proposition Funding Update

8. REQUESTS AND REPORTS BY COMMISSIONERS

9. ADJOURN MEETING

NOTE: NEXT REGULAR MEETING: February 16, 2010 5:00 PM. Senior Center

ADDITIONS TO THE AGENDA: Items may only be added to the agenda in accordance with Government Code Section 54950 (Brown Act).

3.1

BIG BEAR VALLEY RECREATION AND PARK DISTRICT
MINUTES
REGULAR MEETING OF THE ADVISORY COMMISSION
November 17, 2009

1. CALL TO ORDER

Chairperson Poole called the meeting to order at 5:04 PM

1.1 PLEDGE OF ALLEGIANCE

1.2 SEATING OF NEW COMMISSIONER BOB YBARRA

General Manager Troublefield formally welcomed new commissioner, Bob Ybarra who is replacing Don Allen.

1.3 ROLL CALL

Present: Benson, Macioge, McCullar, Poole, Ybarra

Absent: Pletcher, Rose

Staff: Troublefield, Judd, Roth

1.4 APPROVAL OF AGENDA

Motion 2

Commissioner McCullar moved to approve, seconded by Commissioner Macioge.

AYES: Benson, Macioge, McCullar, Poole, Ybarra

2. GENERAL STAFF REPORTS :

2.1 RECREATION REPORTS

A. Administration and Camp Activities – Commission reviewed the report of October 2009 which highlighted childcare, instructor classes, the Ranch, and administration.

B. Youth and Adult Activities – Commission reviewed the report for October 2009 which highlighted Youth Sports, the Youth and Senior Centers.

2.2 MAINTENANCE REPORT

The commission reviewed the report for October 2009 highlighting park inspections, winterizing at all facilities, and installation of playground equipment at Erwin Lake Park.

2.3 MOONRIDGE ANIMAL PARK REPORT

Debbie Richardson presented the report for October 2009 highlighting education, maintenance to facility buildings, medical, and administration.

2.4 FACILITY USE REPORT

The commission reviewed the report for October 2009.

3. Approval of Minutes

3.1 APPROVAL OF MINUTES

Minutes of the September 15, 2009 Regular Meeting

Motion 3

Commissioner Benson moved to approve minutes, seconded by Commissioner McCullar

4. INFORMATION SECTION

4.1 Information Section

A. Financial Report – Commission reviewed the financial report for October 2009.

5. PUBLIC FORUM RESPONSE – FROM OCTOBER MEETING

General Manager Troublefield reported that he has had several meetings with Leonard Chaidez to discuss Senior Nutrition opportunities and that we will be trying to add additional days to the current nutrition program. He will work with Mr. Chaidez on a public campaign seeking community donations to offset the cost of feeding our low income seniors.

In response to our Ranch neighbors various concerns

- Trash - The soccer field has been staffed from 4pm-7pm from Sept. 20 until Oct. 31 to try to mitigate any problems. Staff kept a log book, picked up trash after practices, and trash cans were added to the field area.
- Road & Traffic – General Manager Troublefield is seeking a meeting with Caltrans to discuss access off Hwy 38 onto Erwin Ranch Rd. He has requested, even though it is not a Park District issue, that Public Works look into the grading issues that have caused yearly flooding at Central & Lakewood. He also discussed speed limit signs on Erwin Ranch Rd, but was told that there were no mitigating factors to lower the 55 mph requirement on the road. There is a county requirement that there be 13 or more neighbors on the street to impose a lower limit. Since it seems there should be a way around this, Jim Oravets of Special Districts is working on the possibility.
- Dust Control - Public Works has agreed to do dust control to Erwin Ranch Rd. using soil amendments.
- The soccer facility is closed for the season and this gives us time to work out a solution for next year.

6. COMMENTS FROM THE PUBLIC

Leonard Chaidez, Sugarloaf, states he is happy with positive response he has received from the Park District regarding service increase for Senior Nutrition. He hopes that we can increase the service days and eliminate the donation box. He also hopes costs can be offset with private donations.

Mary Jo Castle, Erwin Lake, expressed her concerns about Erwin Ranch Rd. being the width of a single lane road, and stated that children still climb into her yard after their soccer balls.

Gary Castle, Erwin Lake, seeks an answer to his question of the legality of the Soccer Complex. He contends that a parcel has no address until it is developed. The parcel has no address and is still listed as a vacant lot; therefore, the Soccer Complex is not legal.

Fred Tresemer, Erwin Lake, commented on a road survey done on Erwin Ranch Rd. He stated that it lasted only a few days and only covered half the road. He also wondered who does the dust control, how often is it done and do we pay them? He questioned why there are 50 cars at the Complex which we state is closed for the season.

Eliane Tresemer, Erwin Lake, expressed continued concern about trespass and road watering.

John Day, Big Bear City, suggested the Park District look into placing a caution or similar type sign at the church property near Erwin Ranch Rd. with the intent of slowing traffic on the road.

7. ADMINISTRATIVE REPORT

7.1 OPERATIONS REPORT

A. *Paradise Park Project Update*

Paradise park sub-committee met November 17, 2009, at 4pm and heard from Aaron Spohn, owner of Spohn Ranch, about the advantages of pre-cast concrete skate parks. General Manager Troublefield stated he will be meeting in January with Civil Engineering and in the meanwhile will be working on the grant application.

B. *Zoo Relocation Update*

General Manager Troublefield reported meeting with Supervisor Derry and Jean Wade-Evans of the Forest Service about some properties being considered for the zoo. Some problems we have come up against have to do with asking price vs. appraisal price. We are hoping for some progress within the next 60 days.

C. *Proposition Funding Update*

General Manager Troublefield informed the commission of a meeting he will be attending on Friday where he will learn what our chances of securing funding for Paradise Park will be. Jean Wade-Evans, of the Forest Service, has promised to write a letter stating that the forest land near Paradise Park is not usable park land. That should help us qualify for the funds.

8. REQUESTS AND REPORTS BY COMMISSIONERS

Commissioner Benson directed staff to re-request the County look into the road situation near the Ranch. She also states she has heard concerns about expanding the pool at the Ranch and that Moonridge is not being represented commenting that there is only one commissioner who lives west of Division. General Manager Troublefield responded that the opportunity is there to expand the Ranch pool, but that the funds are at the discretion of the local Soroptimist club who raised the money.

Commissioner Ybarra is happy to be on the commission and is looking forward to serving the community.

Commissioner McCullar appreciates the response to the concerns of the Erwin Lake residents.

Commissioner Chair Poole suggested that the meeting scheduled for December 15, 2009, be postponed until January. By consensus there will be no meeting in December.

9. ADJOURN MEETING

8.1 NEXT MEETING

Regular Meeting – Tuesday, January 19, 2010 at 5:00 pm

8.2 ADJOURNMENT

Chairperson Poole adjourned the regular meeting at 6:01 pm.

ATTEST:

Michelle Roth, Secretary

Dr. Kathryn Poole, Chairman

