



Note: Members of the public wishing to address the Commission during the meeting are requested to complete a speaker's card and turn into the Commission Secretary. Speaker Request Cards are located on the podium and at the back of the room. Please honor the Three Minute Maximum time limit when addressing the Commission and complete thoughts quickly if the timer sounds while speaking. All testimony given before the Commission is tape recorded. Since Commission discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as is practical under "Public Forum Response." For Agenda items the public will be given an opportunity to speak prior to the Commission completing its action. Please begin by stating your name and city of residence. If speakers wish to pass material to the Commission, please hand it to the Commission Secretary for distribution.

BIG BEAR VALLEY RECREATION AND PARK DISTRICT
REGULAR MEETING OF THE ADVISORY COMMISSION

Agenda

February 17, 2009 5:00 pm Senior Center

COMMISSION MEETING AGENDA

1. CALL TO ORDER – 5:00 pm

1.1 ROLL CALL

Commissioners: Allen, Benson, Macioge, McCullar, Pletcher, Poole, Rose

Staff: Troublefield, Judd, Roth

1.2 APPROVAL OF AGENDA

ACTION ITEM

2. GENERAL STAFF REPORTS – January, December and November (combined)

2.1 RECREATION REPORTS

A. Administration and Camp Activities

B. Youth and Adult Activities

2.2 MAINTENANCE REPORT

2.3 MOONRIDGE ANIMAL PARK REPORT

2.4 FACILITY USE REPORT

3. APPROVAL OF MINUTES

3.1 Approval of November 18, 2008 Regular Meeting

ACTION ITEM

*there was no quorum at the January 09 meeting.

4. INFORMATION SECTION

4.1 Information

A. Financial Report – January 2009, November and December 2008 (Combined)

5. COMMENTS FROM THE PUBLIC

PUBLIC COMMENT: The Chairman and Commission invite anyone wishing to address the Commission to do so at this time on any subject within the jurisdiction of the Big Bear Valley Recreation and Park District that does not appear on the agenda.

Speakers are requested to complete a Speaker Card and submit to the Commission Secretary. This procedure is requested for regularly scheduled agenda items as well as Public Comment.

6. ADMINISTRATIVE REPORT

6.1 OPERATIONS REPORT

- A. Paradise Park Project CEQA Update
- B. Zoo Relocation Update - On Site Improvements
- C. Capitol Project Report – Grid Review
- D. The Ranch – Progress Report
- E. Proposition Funding Update
- F. Summer Movie and Concert Series

7. PREVIOUSLY DISCUSSED ITEMS

- A. Meadow Park & Sugarloaf Ball Field Lighting Project Update
- B. Bear City Park – Parcel Sale
- C. Park Signage

8. REQUESTS AND REPORTS BY COMMISSIONERS

9. ADJOURN MEETING

NOTE: NEXT REGULAR MEETING: March 17, 2009 5:00 PM. Senior Center

ADDITIONS TO THE AGENDA: Items may only be added to the agenda in accordance with Government Code Section 54950 (Brown Act).

BIG BEAR VALLEY RECREATION AND PARK DISTRICT
MINUTES

PROP 84 PLANNING WORKSHOP
November 18, 2008

Chairman Allen called the meeting to order at 4:00 PM

Director Troublefield presented the commission with the eligibility requirements for the competitive Prop 84 grant funds. After discussion of various options it was decided we should pursue funding for an Aquatics Complex and development at the Ranch.

REGULAR MEETING OF THE ADVISORY COMMISSION
November 18, 2008

1. CALL TO ORDER

Chairman Allen called the meeting to order at 6:30 PM

1.1 PLEDGE OF ALLEGIENCE

1.2 ROLL CALL

Present: Allen, Benson, Macioge, McCullar, Pletcher, Poole, Rose

Staff: Troublefield, Judd, Roth

1.3 APPROVAL OF AGENDA

Motion 1

Commissioner Benson moved to approve, seconded by Commissioner Macioge.

AYES: Allen, Benson, Macioge, McCullar, Pletcher, Poole, Rose

2. GENERAL STAFF REPORTS

2.1A RECREATION REPORT: Commission reviewed report for October 2008, which highlighted childcare, instructor classes, The Ranch winter bookings and administration. Preparations are underway for the Learn to Ski Program and the Christmas/New Year's Snowboard Camp.

2.1B RECREATION REPORT: Commission reviewed report for October 2008, which highlighted adult sports; youth center Halloween activities and generous bus donation by Soroptimist, and youth basketball registrations.

2.1C SPECIAL REPORT – Bike Trails Coalition Report, Phil Hamilton

Phil Hamilton presented an update of the Bike Coalition. The Coalition is exploring the idea of becoming a non-profit which could open up the possibilities of grants. Currently there are 17 miles of Class C bike routes in the city and 20 miles in the County. Bike route pamphlets have been created and are being distributed around town at the Chamber of Commerce and other strategic locations.

2.2 MAINTENANCE REPORT: Commission reviewed report for October 2008, which highlighted District wide winterization of the irrigation and bathrooms; tree trimming, removal of a planter box in the center of the District Office parking lot. Decorative bark and week block was added to the other planter boxes at the District Office; concrete basin installed for the culvert by Meadow Park field; Ski Beach Park sea wall treated by Vector Control for yellow jackets; addition and removal of cages in preparation for the remodel of the kitchen at the Zoo.

2.3 ZOO REPORT: Commission reviewed report for October 2008 which highlighted Zoo Education with the addition of more off-site programs and 3 vet students from Cal Poly Pomona doing an 8 week intern program, maintenance, and Administration.

2.4 FACILITIES USE REPORT: Commission reviewed the Facilities Use Reports for October 2008.

3. Approval of Minutes

3.1 APPROVAL OF MINUTES

Minutes of the October 21, 2008 Regular Meeting

Motion 2 Commissioner Benson moved to approve minutes, seconded by Commissioner McCullar.

AYES: Allen, Benson, Macioge, McCullar, Pletcher, Poole, Rose

4. INFORMATION SECTION

4.1 Information Section

A. Financial Report – The financial report for October 2008 was reviewed by the Commission.

5. COMMENTS FROM THE PUBLIC

None

6. ADMINISTRATIVE REPORT

6.1 DISTRICT OPERATIONS

A. *Paradise Park Project CEQA Update*

Director Troublefield stated there is nothing new to report.

B. *Zoo Relocation Update – Onsite Improvements*

Director Troublefield stated the 30 day draft ELS begins next week.

C. *Capitol Project Report – Grid Review Information*

Director Troublefield stated there is nothing new to report.

D. *The Ranch*

Director Troublefield stated there is nothing new to report.

7. PREVIOUSLY DISCUSSED ITEMS

A. *Meadow Park & Sugarloaf Ball Field Lighting Project*

Director Troublefield stated that preconstruction work will begin within the week.

B. Bear City Park Parcel Sale

Ed Stanik, Big Bear City, submitted a document to the commission that Commissioner Allen said will be referred to Real Estate Services.

C. Park Signage

Director Troublefield stated the bid process is complete and we received the PO today to complete the sign purchases. Each park will have a new sign and a solar lighted flagpole. The Kiwanis Club will be supplying a bench to each park as well.

8. REQUESTS AND REPORTS BY COMMISSIONERS

Commissioner Allen requested that there be no meeting in December.

By consensus there will be no December commission meeting.

9. ADJOURN MEETING

9.1 NEXT MEETING

Regular Meeting – Tuesday, January 20, 2009 at 5:00 pm

9.1 ADJOURNMENT

Chairman Allen adjourned the meeting at 6:51 pm.

ATTEST:

Michele Roth, Secretary

Don Allen, Chairman