Note: Members of the public wishing to address the Commission during the meeting are requested to complete a speaker's card and turn into the Commission Secretary. Speaker cards are located at the back of the room. Unless otherwise approved by the Commission, the total time allotted to each person who speaks will be three (3) minute's with the total of 20 minutes allocated for the item. In cases of numerous requests to address the same item, the Commission may select representatives to speak on each side of the items. When addressing the Commission please complete thoughts quickly if the timer sounds while speaking. All testimony given before the Commission is tape recorded. Commission discussion of an item not on the posted agenda is not allowed. These concerns will be addressed in a future meeting as soon as is practical under "Public Forum Response." For agenda items; the public will be given an opportunity to speak prior to the Commission completing its action. Please begin by stating your name and city of residence. If speakers wish to pass material to the Commission, please hand it to the Commission Secretary for distribution.

No person is granted any privilege by the Commission to make statements which may be considered defamatory or otherwise actionable by other persons, including District Management and staff.

Discussion of personal matters is inappropriate for open session. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

BIG BEAR VALLEY RECREATION AND PARK DISTRICT
REGULAR MEETING OF THE ADVISORY COMMISSION

Agenda

June 19, 2012 5:00 pm Senior Center

COMMISSION MEETING AGENDA

1. CALL TO ORDER – 5:00 pm

1.1 PLEDGE OF ALLEGIANCE

1.2 ROLL CALL

Commissioners: Pletcher, Poole, Rose, Stearns, Ybarra

Staff: Troublefield, Judd, Roth

1.3 APPROVAL OF AGENDA *ACTION ITEM*

2. APPROVAL OF MINUTES

2.1 Approval of May 15, 2012 Regular Meeting *ACTION ITEM*

3. PUBLIC FORUM RESPONSE – FROM MAY MEETING

4. COMMENTS FROM THE PUBLIC

PUBLIC COMMENT: The Chairman and Commission invite anyone wishing to address the Commission to do so at this time on any subject within the jurisdiction of the Big Bear Valley Recreation and Park District that does not appear on the agenda.

Speakers are requested to complete a Speaker Card and submit to the Commission Secretary. This procedure is requested for regularly scheduled agenda items as well as Public Comment.

5. STAFF REPORTS

5.1 RECREATION REPORT – Glenn Jacklin, Recreation Superintendent
Senior Center Report – Tina Nazarian, Senior Coordinator
5.2 MAINTENANCE REPORT - Dennis Fuerstenberg, Maintenance Superintendent
5.3 MOONRIDGE ANIMAL PARK REPORT – Debbie Richardson, Curator

6. ADMINISTRATIVE REPORT

6.1 OPERATIONS REPORT
- A. Zoo Relocation Update
- B. The Ranch Pool, Clubhouse and Fields Update
- C. Sugarloaf Park Update
- D. US Bank Account *ACTION ITEM*

7. REQUESTS AND REPORTS BY COMMISSIONERS

8. ADJOURN MEETING

NOTE: NEXT REGULAR MEETING: July 17, 2012 5:00 PM. Senior Center

ADDITIONS TO THE AGENDA: Items may only be added to the agenda in accordance with Government Code Section 54950 (Brown Act).

2.1 **BIG BEAR VALLEY RECREATION AND PARK DISTRICT**

MINUTES

REGULAR MEETING OF THE ADVISORY COMMISSION

May 15, 2012

1. CALL TO ORDER

Chairperson Poole called the meeting to order at 5:01 PM

1.1 PLEDGE OF ALLEGIANCE

1.2 ROLL CALL

Present: Pletcher, Poole, Stearns, Ybarra

Staff: Troublefield, Judd, Roth

1.3 APPROVAL OF AGENDA

Motion 1

Commissioner Ybarra moved to approve, seconded by Commissioner Stearns.

AYES: Poole, Pletcher, Stearns, Ybarra

ABST: Pletcher

2. APPROVAL OF MINUTES

2.1 Approval of March 20, 2012 Regular Meeting

Motion 2

Commissioner Ybarra moved to approve, seconded by Commissioner Pletcher.

AYES: Poole, Pletcher, Stearns, Ybarra

3. PUBLIC FORUM RESPONSE – FROM FEBRUARY MEETING

None

4. COMMENTS FROM THE PUBLIC

Fred Tresemer, Big Bear City, brought a letter from the State Dept of Parks & Recreation dated 2007. Mr. Tresemer voiced concerns about things being not done legally. He was specifically concerned about the pavilion he feels was not built to code. He wants to know who would be responsible should something happen at the Ranch, such as the pavilion falling down in an earthquake.

GM Troublefield responded that the letter Mr. Tresemer presented was from the original purchase of the property when the Dept. of Parks approved the purchase. Everything done at the Ranch since then is considered upgrades or improvements to the initial purchase. Troublefield stated that he attended a meeting today on how to bring the entire Ranch into ADA compliance. Ultimately, the Park District is responsible for all aspects of the Ranch. The District is self insured through the County of San Bernardino.

5. GENERAL STAFF REPORTS:

5.1 RECREATION REPORTS

Glenn Jacklin presented the Recreation report that highlighted the summer brochure and adults sports such as men's soccer just starting, men's basketball and women's volleyball that just finished. He also thanked Soroptimist for their generous $5000 donation to RKC for new games, toys, E-Z ups and televisions to replace the extremely well used ones. He spoke of the upcoming 'Strut your Mutt' event on Saturday where Commissioners Ybarra and Rose will be guest judges. He also mentioned that the Ranch camps will be starting in mid June, we will be using local inmates to help with the massive cleanup required to get the Ranch ready for campers.

SENIOR CENTER – Tina Nazarian reported that attendance at the Senior Center is soaring. The senior lunch program is serving more lunches than ever before. We are serving approximately 60 meals each day. Tina thanked Glenn for having the picnic tables moved to a more desirable outdoor location. The Center has had some guest speakers and the Senior Trips are struggling with signups.

5.2 MAINTENANCE REPORT

Dennis Furstenberg stated that the maintenance crew has been busy opening parks, bathrooms, repairing some irrigation problems and spraying lots of weed killer to get the parks in shape.

Commissioner Stearns inquired about Miller Park's irrigation and was told that there is one more valve needing repair, but the irrigation system is currently on a timer that comes on at midnight.

5.3 MOONRIDGE ANIMAL PARK REPORT

General Manager Troublefield reported there are exciting things going on at the zoo. The name is changing to Big Bear Rescue Zoo to have national name recognition and reflect the type of facility that we are. We are getting a 5 year old, 400 lb. black bear that would have been euthanized by Fish and Game after being their tranquilizer specimen bear. We are also taking some wild pigs that would have been euthanized and staff is working hard to finish their pen which will be down in a newly cleared area by the amphitheater. The Zoo is proud that we released 90% of all animals brought in needing medical attention. The animals we keep in the zoo are ones that could not survive in the wild - animals that are incapable of surviving on their own are given a loving, safe place to live for the rest of their lives, as well as, neglected, abused or orphaned animals who would have otherwise been euthanized

6. ADMINISTRATIVE REPORT

6.1 OPERATIONS REPORT

A. Zoo Relocation Update

GM Troublefield reported that the CEQA study should be completed in July and ready for public hearing in August. We are pleased that this 20 yr. issue is nearing closure. The zoo model being prepared by John Stone is near completion and should be ready at the end of June. Troublefield met with Brent Tregaskis of Bear Mountain Resorts, regarding offsite parking for the zoo that will allow a larger portion of the land to be used for the animals.

B. The Ranch Pool and Clubhouse Update

GM Troublefield noted that Carrie Hyke is working on setting up meetings and a public forum about the fields that should happen within the next 60 days. The clubhouse was originally estimated to cost $183.000, but the lowest bid came in at $260,000. The entire project needs to be re-scoped and will have it go out to bid again. The same can be said for the pool as the lowest bid came in at $821,000, well over budget. The greatest chance for lowering the cost of the pool will be changing it to a gunnite pool.

C. Sugarloaf Park Update

GM Troublefield states that improvements to Sugarloaf Park are scheduled to be completed by August and will include a ¼ mile walking & exercise path with stations, grass area and swing set. This is a great opportunity to completely finish Sugarloaf Park. There has been discussion with CSD and Chief Willis about the possibility of trading some park land, as they need a larger fire station, for the existing building on the corner of Baldwin and Maple Lane. We could use that as a community center for the east end of the valley. It wouldn't require much work to rehab the building to meet our needs so we could use it for classes and meetings.

D. District Budget Report 2012 - 2013

GM Troublefield states there is a lot going on at the Park District. In the next 8 months we will be working on completing the clubhouse and pool at the Ranch. Within the next 3 months we'll be working on building shelters at the T-ball field & Ski Beach, playgrounds at the Ranch & Ski Beach and putting in a dog park at Meadow Park. The Park District's budget is built on user fees and a percentage of tax dollars. Eight years ago the financial climate was different than it is today-we brought in over $800,000 in recreation revenue. At its lowest point our recreation revenue was $390,000. Things are different now; people don't have extra money to spend, but it seems to be getting better. We are projecting $510,000 in recreation revenue for the upcoming year with a projected $200,000 fund balance. Our job is to stay in the black. We have had to make a lot cuts in staff to accomplish that.

7. REQUESTS AND REPORTS BY COMMISSIONERS

Commissioner Pletcher wanted to thank the public for coming to the meeting with their concerns about code issues. He agreed with Mr. Tresemer that public safety is a major concern and promised to get him a better answer about the pavilion at the ranch. He would like to have the pavilion checked out and fixed if necessary.

Commissioner Ybarra wanted to remind everyone about the Amgen bike race on Friday and to be careful on the roads. He thinks it is a great promotion for our valley.

8. ADJOURN MEETING

8.1 NEXT MEETING

Regular Meeting - June 19, 2012 at 5:00 pm

8.2 ADJOURNMENT

Chairperson Poole adjourned the regular meeting at 6:01 pm.

ATTEST:

_____	_____
Michele Roth, Secretary	**Kathryn Poole, Commissioner**

3.0 PUBLIC FORUM RESPONSE – FROM MAY MEETING

4.0 COMMENTS FROM THE PUBLIC

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6.0 ADMINISTRATIVE REPORT

6.1 OPERATIONS REPORT
- A. Zoo Relocation Update
- B. The Ranch Pool, Clubhouse and Fields Update
- C. Sugarloaf Park Update
- D. US Bank Account *ACTION ITEM*

We, the Advisory Commission for the Big Bear Valley Recreation and Park District with prior approval from the County of San Bernardino Auditor Controller, authorize the District to open two checking accounts with US Bank. These accounts shall be for Petty Cash purchases and a Clearing Account for the daily deposits of both the District and Zoo's daily receipts.

Lorie Judd, Assistant Regional Manager will be the principal administrator of both accounts and is authorized to open accounts, maintain signature cards and make any necessary changes or additions to these accounts deemed appropriate by the General Manager.

Authorized signers on the account will be: Reese Troublefield - General Manager, Glenn Jacklin – Recreation Superintendent and Dennis Fuerstenberg – Maintenance Superintendent.

7.0 REQUESTS AND REPORTS BY COMMISSIONERS

8.0 ADJOURN MEETING

NOTE: NEXT REGULAR MEETING: July 17, 2012 5:00 PM. Senior Center