



Note: Members of the public wishing to address the Commission during the meeting are requested to complete a speaker's card and turn into the Commission Secretary. Speaker Request Cards are located on the podium and at the back of the room. Please honor the **Three Minute Maximum** time limit when addressing the Commission and complete thoughts quickly if the timer sounds while speaking. All testimony given before the Commission is tape recorded. Since Commission discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as is practical under "Public Forum Response." For Agenda items; the public will be given an opportunity to speak prior to the Commission completing its action. Please begin by stating your name and city of residence. If speakers wish to pass material to the Commission, please hand it to the Commission Secretary for distribution.

**BIG BEAR VALLEY RECREATION AND PARK DISTRICT
REGULAR MEETING OF THE ADVISORY COMMISSION**

Agenda

October 19, 2010 5:00 pm Park District Office

COMMISSION MEETING AGENDA

1. CALL TO ORDER – 5:00 pm

- 1.1 PLEDGE OF ALLEGIANCE
- 1.2 ROLL CALL

Commissioners: Pletcher, Poole, Rose, Stearns, Ybarra
Staff: Troublefield, Judd, Roth

- 1.3 APPROVAL OF AGENDA

ACTION ITEM

2. GENERAL STAFF REPORTS –September

- 2.1 RECREATION REPORTS
 - A. Administration and Camp Activities – Aaron Speer
 - B. Youth and Adult Activities – Glenn Jacklin
 - C. Senior Center Report – Tina Nazarian
- 2.2 MAINTENANCE REPORT - Dennis Fuerstenberg
- 2.3 MOONRIDGE ANIMAL PARK REPORT – Debbie Richardson
- 2.4 FACILITY USE REPORT – Michele Roth

3. APPROVAL OF MINUTES

- 3.1 Approval of August 17, 2010 Regular Meeting

ACTION ITEM

4. PUBLIC FORUM RESPONSE – FROM AUGUST MEETING

5. COMMENTS FROM THE PUBLIC

PUBLIC COMMENT: The Chairman and Commission invite anyone wishing to address the Commission to do so at this time on any subject within the jurisdiction of the Big Bear Valley Recreation and Park District that does not appear on the agenda.

Speakers are requested to complete a Speaker Card and submit to the Commission Secretary. This procedure is requested for regularly scheduled agenda items as well as Public Comment.

6. ADMINISTRATIVE REPORT

6.1 OPERATIONS REPORT

- A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
- B. Zoo Relocation Update
- C. CSD Property Exchange Update
- D. Bear City Park Update

7. REQUESTS AND REPORTS BY COMMISSIONERS

8. ADJOURN MEETING

NOTE: NEXT REGULAR MEETING: November 16, 2010 5:00 PM. Senior Center

ADDITIONS TO THE AGENDA: Items may only be added to the agenda in accordance with Government Code Section 54950 (Brown Act).

GENERAL STAFF REPORTS

2.1 – A

Recreation Report – September 2010

Prepared by: Glenn Jacklin, Recreation Superintendent
Administration and Camp Activities

Childcare:

- September continues to see only 2 sites open for children.
- The North shore site remains closed with kids being transported to the BBE site everyday.
- Enrolments at both sites stabilized in the mid forties.
- Advertising continues to promote Rainbow Kids with emphasis on the upcoming camp weeks in October called "Monster Mash".
- An after school activity Grant has been submitted for approval with the CDE.
- Continued thanks to Soroptimist International of Big Bear for their financial support with enrolment, purchases of new games and supplies at all sites.

Instructor Classes:

- September instructor classes include Yoga, Karate, Adult and Youth Art, Gymnastics, Pickle Ball, Kick Boxing, Line Dancing, Women's self-defense and Youth Dance.
- Dance, Gymnastics, Karate and Art still maintain almost maximum numbers.
- The Dance class is gearing up for a performance at the PAC in early December.

The Ranch:

- September had no cabin bookings at the Ranch.
- The Labor Day weekend saw 50 tennis players use the Ranch for games and a mini tournament.
- September saw staff drain the swimming pool, clean cabins and grounds for the upcoming winter season bookings.

Recreation Administration:

- Staff attended a swimming pool audit to ensure Federal guidelines have been met, which they had.
- Leisure classes held in the Gymnasium have been found a temporary home for the weeks the Halloween Haunted House will be in operation.

2.1 – B Recreation Report –September 2010

Prepared by: Aaron Speer, Recreation Superintendent

Youth Sports, Adult Sports, Aquatics Program, Teen and Senior Center

Youth Center:

We have hired a new youth center coordinator, Aaron Foor who has extensive experience working with youth. After spending several hours with Aaron, we are excited by his great ideas and dedication to making the Big Bear Youth Center the place to be. Staff has spent countless hours with volunteers getting the youth center ready to open after the Big Bear fall break. The Youth Center will open October 18th from 2-6 pm daily. We will also be using the Youth Center bus to transport kids from the Schools to the Youth Center on a daily basis.

Panic in the Park – Haunted House – a fund raiser for the Youth Center starts October 22 through October 31 on Friday, Saturday Nights and Halloween. \$5.00 per person – 6:00 to 9:00 pm. Please help spread the word. Posters and brochures are available at the District Office.

Recreation Events:

Concert for the Kids was held on September 25th. We had close to 300 people come out to the swim beach amphitheater to see Third District Supervisor Neil Derry perform some Frank Sinatra hits and our very own District Manager Reese Troublefield sing some hits from Clearance Clearwater, Eagles, & Tom Petty hits in a benefit to support the Youth Center.

Adult Sports:

Men's Fall Soccer is in full swing every Sunday at Meadow Park.

Women's Fall Soccer has began has 6 teams playing Sunday evenings at Meadow Park.

Men's Flag Football league has also begun. 6 teams play Monday & Wednesday nights at Meadow Park.

Aquatics:

Swim Beach ended with a record breaking season this summer bringing in over \$72,000 in gross revenue for the year. This is amazing because for the first time ever we were only open 5 days a week. This allowed us to save a significantly on our Aquatics payroll and make better use of staff.

Scoreboard:

Meadow Park has a brand new Multi-use Scoreboard in the north east corner of Meadow Park.

We like to give a special thanks to Big Bear Youth Tackle Football program for donating \$3500 to help purchase the scoreboard. This scoreboard should enhance not only there program but all sports programs that take place at Meadow Park

2.2 Maintenance Department Report – September 2010

Prepared by: Dennis Fuerstenberg, Maintenance Superintendent

In addition to general maintenance, cleaning of District facilities, the maintenance crew completed the following:

General

All parks are in full use being mowed and weed whipped restrooms are being stocked and maintained.

District Office

Most major cracks in parking lot have been repaired. We are working on repairing the rest of the cracks in the gym parking lot as well as the rest of Swim Beach area.

Maintenance yard

Removed debris from yard and reorganized it to be ready for upcoming winter.

Sugarloaf

Applied life time concrete sealer to the new concrete surface at the skate park.

Swim Beach

Trimmed over growth of willows along fence line on south side of swim beach and ball field on south west corner of Meadow Park.

The Ranch

Installed 250' of two rail log fence in interior of ranch.

Leoco Fence Company installed 385' of 6' chain link fence on Lakewood road

Graded property on Lakewood and Erwin ranch road in preparation of new fencing going in.

Put down new approach to ranch parking on Erwin Ranch road using reclaimed asphalt.

Had Steve Porter install reclaimed asphalt on Erwin Ranch road from pavement end to Lakewood road eliminating dust issues

Youth Center

Applied life time concrete sealer to the skate park and repaired fence boards.

Zoo

Installed new slide gate at zoo employee entrance. New slide gate has a smaller employee gate built into it so employees do not have to open the big gate to enter or leave. The entrance is much more secure and safer for staff and to keep the public out of facility. Also did asphalt repair at employee entrance.

2.3

Moonridge Animal Park Report – September 2010

Prepared by: Debbie Richardson, Curator

Education:

1. Flashlight Safari started on the first week of October and we have had very large numbers attending.
2. On October 16th we are having Wolf Awareness day at the zoo. We will be busting some common myths concerning wolves, re-telling fairytales from the wolf point of view, we will have photo ops with some fairy tale characters and howling with the wolves. It should be a very fun and informative day.
3. Boo in the Zoo will be on October 30th and will run from 1 to 5pm. There will be many local business and organization booths handing out candy, a costume contest and pumpkins for the animals.

Maintenance:

1. There is a new exhibit of baby raccoons in front of the wolf pup exhibit. The exhibit is very popular because the youngsters are so active, and being in front of the wolf exhibit makes that an area where there is always activity going on throughout the day.
2. The mural is complete on the stage area and looks great.

Animals:

1. A baby opossum and a young screech owl were recently brought in that can not be released to the wild. The opossum is very imprinted and the screech owl had a serious head trauma that left vision in only one eye.
2. Every year the grizzly bears dig a den in an area that is not optimal. This year we tried starting a den in an area we wanted them to dig in. We dug a den that was about eight feet wide and six feet deep. It worked and they have continued to dig into that den.

2.4

Facilities Use Report – September 2010

Prepared by: Michele Roth, Office Assistant II

Dana Point: There were no rentals this month.

District Office Meeting Room: Art and yoga classes were held. We also had meetings of Soroptimists, Healthy Start, and the SB County Dept of Health Food Handlers test.

Erwin Lake Park: There were two locals birthday parties and a church picnic held. (\$245)

Meadow Park Ball Field: There was an A&V Softball tournament held along with BBVRPD's Coed Softball, Men's Flag Football, and both men's and women's soccer games.

Meadow Park and Shelter: There was a First Mountain Bank company picnic and a Trail Riders Club picnic held. (\$120)

Miller Park: B'Nai Big Bear held their regular monthly meetings. (\$250)

Orville Warren Community Center (Gym) Regular classes of Karate, Kickboxing, Gymnastics, and Dance were held.

Ranch Rentals: There was a USTA sanctioned tennis tournament held. (\$250)

Ranch Soccer Fields: Youth Soccer practices at the Soccer Complex.

Senior Center: The seniors have their on-going activities. Bingo and Senior Nutrition lunches on Monday.

Ski Beach: There were no rentals this month.

Sugarloaf Ball Field: There were no rentals this month.

Sugarloaf Shelter: The Big Bear Radio Club held a picnic and there was a locals baby shower. (\$110)

Swim Beach: There were no rentals this month.

(total facilities rentals \$975)

3.1

BIG BEAR VALLEY RECREATION AND PARK DISTRICT

MINUTES

REGULAR MEETING OF THE ADVISORY COMMISSION

August 17, 2010

1. **CALL TO ORDER**

Chairperson Poole called the meeting to order at 5:04 PM

1.1 PLEDGE OF ALLEGIANCE

1.2 ROLL CALL

Present: Pletcher, Poole, Rose, Stearns, Ybarra

Staff: Troublefield, Judd, Roth

1.3 APPROVAL OF AGENDA

Motion 1

Commissioner Ybarra moved to approve, seconded by Commissioner Stearns.

AYES: Pletcher, Poole, Rose, Ybarra

2. **GENERAL STAFF REPORTS :**

2.1 RECREATION REPORTS

A. Administration and Camp Activities – Commission reviewed the report of July 2010 which highlighted childcare, instructor classes, the Ranch, and administration.

B. Youth and Adult Activities – Commission reviewed the report for July 2010 which highlighted Youth Sports, the Youth and Senior Centers, Adult Sports and upcoming Recreation programming for the summer. General Manager reported that summer programming is going well; Swim Beach is busy and making a good profit this year.

Tina Nazarian, Senior Center Coordinator reported that Senior Nutrition attendance is up 30%. 400 seniors come to the center each week.

2.2 MAINTENANCE REPORT

Dennis Fuerstenberg presented the report for July 2010 highlighting general maintenance, restroom inspection & repair district wide; specifically reporting on Bear City Park weed abatement, Miller Park playground surface repair, Ski Beach 'Swim at your own risk' signs, and tear down of damaged fences at the Ranch.

2.3 MOONRIDGE ANIMAL PARK REPORT

Debbie Richardson presented the report for July 2010 highlighting education, maintenance, and animal care; specifically reporting on this summer's numbers, upcoming amphitheatre shows including some animals in training and to call the local Fish and Game if the public finds an injured animal.

2.4 FACILITY USE REPORT

The commission reviewed the report for July 2010.

3. **Approval of Minutes**

3.1 APPROVAL OF MINUTES

Minutes of the May 18, 2010 Regular Meeting

Motion 2

Commissioner Rose moved to approve minutes, seconded by Commissioner Ybarra.

AYES: Pletcher, Poole, Rose, Ybarra

ABSTAIN: Stearns

4. INFORMATION SECTION

4.1 Information Section

A. Financial Report – As is every year at this time, there is nothing to report.

5. PUBLIC FORUM RESPONSE – FROM JULY MEETING

Nothing to report

6. COMMENTS FROM THE PUBLIC

Elaine Tressemer, Erwin Lake, stated that the irrigation pumps were left on throughout the night and she called Reese at 2am. She feels that the Ranch neighbors are just guinea pigs for everything the park District does out at the Ranch.

Director Troublefield answered that when Elaine called he notified our staff, on hand at the Ranch, who within 15 minutes turned off the pump. He stated that the water is set to irrigate the fields from 7pm to 10pm. The problem was with a 'kill switch' that malfunctioned. Things happen occasionally, but the staff has been notified not to use the pump any more. That should take care of that problem.

7. ADMINISTRATIVE REPORT

7.1 OPERATIONS REPORT

A. Prop 84 Update

Paradise Park: General Manager Troublefield reported that the District should have an answer on our grant application in late September. We have a 2 in 5 chance to get the grant and is being cautiously optimistic. Either way Supervisor Derry has stated that he is committed to the completion of the park.

Moonridge Animal Park: General Manager Troublefield states he collaborated with Lorie Judd and Debbie Richardson on the zoo grant application and that we are requesting \$3 million. The award date is January 1, 2011. He feels the chances for receiving this award are greater than the chances for the Paradise Park grant.

B. Zoo Relocation Update

General Manger Troublefield reported that Lilburn has won the bid to do the CQUA for traffic and noise studies. The next collaborative meeting is set for September 2nd at 2 pm.

C. CSD Property Exchange Update

General Manager Troublefield explained that it is a complex issue as the RPZ for Bear City Park was included in the paperwork. We will probably need to take that out and start the paperwork process again.

D. Bear City Park Playground

General Manager Troublefield explained we are just waiting for the Purchase Order for the equipment.

8. REQUESTS AND REPORTS BY COMMISSIONERS

Poole – Thinks we should thank the Soroptimist's in writing for helping with the RKC site painting and carpet cleaning, as well as, picking up additional tuition assistance since we lost the Latchkey funding.

9. ADJOURN MEETING

8.1 NEXT MEETING

Regular Meeting – Tuesday, September 21, 2010 at 5:00 pm

8.2 ADJOURNMENT

Chairperson Poole adjourned the regular meeting at 5:59 pm.

ATTEST:

Michele Roth, Secretary

Dr. Kathryn Poole, Chairman

4.0 PUBLIC FORUM RESPONSE– FROM AUGUST MEETING

5.0 COMMENTS FROM THE PUBLIC

6.0 ADMINISTRATIVE REPORT

- 7.1 OPERATIONS REPORT
 - A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
 - B. Zoo Relocation Update
 - C. CSD Property Exchange Update
 - D. Bear City Park Update

7.0 REQUESTS AND REPORTS BY COMMISSIONERS

8.0 ADJOURN MEETING

Note: Next Regular Meeting – November 16, 2010 5:00 PM. Senior Center