



Note: Members of the public wishing to address the Commission during the meeting are requested to complete a speaker's card and turn into the Commission Secretary. Speaker Request Cards are located on the podium and at the back of the room. Please honor the **Three Minute Maximum** time limit when addressing the Commission and complete thoughts quickly if the timer sounds while speaking. All testimony given before the Commission is tape recorded. Since Commission discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as is practical under "Public Forum Response." For Agenda items; the public will be given an opportunity to speak prior to the Commission completing its action. Please begin by stating your name and city of residence. If speakers wish to pass material to the Commission, please hand it to the Commission Secretary for distribution.

**BIG BEAR VALLEY RECREATION AND PARK DISTRICT  
REGULAR MEETING OF THE ADVISORY COMMISSION**

Agenda

**November 16, 2010 5:00 pm Senior Center**

**COMMISSION MEETING AGENDA**

**1. CALL TO ORDER – 5:00 pm**

- 1.1 PLEDGE OF ALLEGIANCE
- 1.2 ROLL CALL

Commissioners: Pletcher, Poole, Rose, Stearns, Ybarra  
Staff: Troublefield, Judd, Roth

- 1.3 APPROVAL OF AGENDA

*ACTION ITEM*

**2. GENERAL STAFF REPORTS –October**

2.1 RECREATION REPORTS

- A. Administration and Camp Activities – Aaron Speer
- B. Youth and Adult Activities – Glenn Jacklin
- C. Senior Center Report – Tina Nazarian

- 2.2 MAINTENANCE REPORT - Dennis Fuerstenberg
- 2.3 MOONRIDGE ANIMAL PARK REPORT – Debbie Richardson
- 2.4 FACILITY USE REPORT – Michele Roth

**3. APPROVAL OF MINUTES**

- 3.1 Approval of October 19, 2010 Regular Meeting

*ACTION ITEM*

**4. PUBLIC FORUM RESPONSE – FROM OCTOBER MEETING**

**5. COMMENTS FROM THE PUBLIC**

PUBLIC COMMENT: The Chairman and Commission invite anyone wishing to address the Commission to do so at this time on any subject within the jurisdiction of the Big Bear Valley Recreation and Park District that does not appear on the agenda.

Speakers are requested to complete a Speaker Card and submit to the Commission Secretary. This procedure is requested for regularly scheduled agenda items as well as Public Comment.

**6. ADMINISTRATIVE REPORT**

6.1 OPERATIONS REPORT

- A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
- B. Zoo Relocation Update
- C. CSD Property Exchange Update

**7. REQUESTS AND REPORTS BY COMMISSIONERS**

Consider cancelling December 21, 2010 Meeting

**8. ADJOURN MEETING**

NOTE: NEXT REGULAR MEETING: December 21, 2010 5:00 PM. Senior Center

ADDITIONS TO THE AGENDA: Items may only be added to the agenda in accordance with Government Code Section 54950 (Brown Act).

## **GENERAL STAFF REPORTS**

### **2.1 – A**

### **Recreation Report – October 2010**

Prepared by: Glenn Jacklin, Recreation Superintendent  
Administration and Camp Activities

#### **Childcare:**

- September continues to see only 2 sites open for children.
- The North shore site remains closed with kids being transported to the BBE site everyday.
- Enrolments at both sites stabilized in the mid forties.
- The "Monster Mash" October RKC camp went off well. Numbers in the first week made the minimum requirement of 25 children. The second week saw numbers reach the sites maximum of 50. Family's took advantage of the break and travelled the first week leaving our numbers very low.
- Students participated in a Carnival, Movie days at the site, Bowling and Jump castle days during the camp.
- Continued thanks to Soroptimist International of Big Bear for their financial support with enrolment.

#### **Instructor Classes:**

- October instructor classes include Yoga, Karate, Youth Art, Gymnastics, Pickle Ball, Kick Boxing, Youth Dance.
- The Dance class is gearing up for a performance at the PAC in early December.
- Dance classes located in the Meadow Park Gym moved to Big Bear Elementary and the Senior Center to accommodate the Haunted House for the last 2 weeks of October.
- Two new leisure classes are in the process of approval with start dates expected in early December or January.

#### **THE RANCH:**

- October had no cabin bookings at the Ranch.
- Three large groups have submitted deposits for winter bookings with quotes being sent out for other groups interested in a winter retreat.
- October work at the Ranch saw staff rearrange all cabins for the Winter format and Windscreens on the tennis courts, basketball courts and the soccer fields have been removed in preparation for the bad weather that's due.

#### **Recreation Administration:**

- Staff continues to drive students for the Teen Center and Rainbow Kids Club.
- Recreation purchased a shipping container to expand our storage capabilities, allowing for safe and protected storage of all equipment
- Five staff are in the process of training to become a Class B driver, increasing the pool of qualified drivers for our passenger vehicles.
- Staff completed a simulated Earthquake drill on October 21<sup>st</sup>.

## **2.1 – B                      Recreation Report –October 2010**

Prepared by: Aaron Speer, Recreation Superintendent

Youth Sports, Adult Sports, Aquatics Program, Teen and Senior Center

### **Youth Center:**

The new overhaul of the Youth Center has been an amazing hit. Our new Youth Center Director Aaron Foor & Counselor Amber Dalporto have set the Youth Center on Fire. The center is averaging 45 kids per day. Aaron has arranged weekly activities including street hockey, 80's movie night, Ultimate Frisbee, Marshmallow baseball and much more. Our staff is really talented and working really hard - thinking outside of the box to find new and clever ways to get the kids to the Youth Center.

The Youth Center Bus is at the Middle School everyday at 1:50 pm to shuttle kids from school to the Youth Center. The Bus allows the kids to get there quickly and safely.

### **Recreation Events:**

Panic in the Park Haunted House was fantastic success. The haunting ran for two weekends October 22, 23, & 29, 30, 31. A big thanks to all the marvelous actors, maintenance staff and Lorie Judd who made this happen. The House required an amazing amount hard work and attention to detail. I think this haunted house has set the tone for what will be expected from Park District Haunted Houses in future.

### **Adult Sports:**

Men's Fall Soccer is on going every Sunday at Meadow Park.

Women's Fall Soccer, Coed Softball & Flag Football finished up this month.

Sunday Night Men's Basketball will begin in mid November.

### **Youth Basketball 2011**

Registration has now begun for the 2011 Youth Basketball League. All interested youth from 5years old through the 8<sup>th</sup> grade may sign up now.

We are hoping that the league numbers to rise and that everyone has a fun fantastic season.

## **2.2            Maintenance Department Report – October 2010**

Prepared by: Dennis Fuerstenberg, Maintenance Superintendent

*In addition to general maintenance, cleaning of District facilities, the maintenance crew completed the following:*

### **General**

All parks restrooms and irrigation are shut down for the winter.

### **Tennis Ranch**

Finished Lakewood with reclaimed asphalt from Erwin Ranch Road to 7<sup>th</sup> street. Also did 11th street from Lakewood to the end. Installed a new 30 year roof on the club house

### **Swim Beach**

Facilitated a new concrete slab installed by Randazo Construction to eliminate some tripping hazards.

### **Recreation Assistance**

Built the Haunted House Structure, installed electrical outlets, and tore down and stored the structure when event was completed.

## **2.3**

### **Moonridge Animal Park Report – October 2010**

Prepared by: Debbie Richardson, Curator

#### **Education:**

1. The last of the Nocturnal Flashlight tours was on October 30<sup>th</sup>. This year (with all the press we received) turned out to be very successful.
2. Off site programs are going well, but we have less than usual, probably due to the economy and school budgets.

#### **Maintenance:**

1. We are currently developing a plan to redesign the mews. They have been beaten up over the years and have needed to be redone for a while.
2. The mountain lions are getting a new den since theirs is in great need of repair before winter.

#### **Animal:**

1. Our female arctic fox passed away suddenly about 2 weeks ago. She had acute kidney failure and was having seizures. We are doing some tests to see if there could be a cause in her environment somewhere.
2. We will be getting the rehabilitation animals from Wild Haven from now on since their rehabilitation license has been revoked. They still have an exhibitor's license.
3. Milo, our snow leopard, is still having some problems with his feet. I am talking to Western University about having a behaviorist work with him in case it is behavioral. I also talked to the SSP veterinarian for the snow leopards in the U.S. about him. I will continue to stay in contact with Dr. Hill since he is now working at the L.A. zoo.
4. Fish and Game called us about a deer that had been hit by a car about a mile past Lake Williams. Brent, one of our new keepers, and I went out to try and save him. It did end up being a young male about 8 months old. He had no movement in his rear legs and no deep pain response. We took him to VCA for x rays and discovered he had a severely luxated spine as well as a fracture. The doctor felt that it would be best to euthanize since they are so unlikely to recover with a leg or back injury and they are so high stress.

## 2.4

### Facilities Use Report – October 2010

Prepared by: Michele Roth, Office Assistant II

**Dana Point:** There were no rentals this month.

**District Office Meeting Room:** Art and yoga classes were held. We also had meetings of Soroptimists, Healthy Start, Trails Coalition and the SB County Dept of Health Food Handlers test. There was also a haunted house planning meeting.

**Erwin Lake Park:** There were no rentals this month.

**Meadow Park Ball Field:** BBVRPD has Coed Softball, Men's Flag Football, and both men's and women's soccer games. Youth football also holds practices at the field.

**Meadow Park and Shelter:** There were no rentals this month.

**Miller Park:** B'Nai Big Bear held their regular monthly meetings and the North Shore improvement Assoc. held their monthly potluck. (\$250)

**Orville Warren Community Center (Gym)** Regular classes of Karate, Kickboxing, Gymnastics, and Dance were held. PANIC IN THE PARK Haunted House took over the gym for the last 2 weeks.

**Ranch Rentals:** There were no rentals this month.

**Ranch Soccer Fields:** Youth Soccer practices at the Soccer Complex and there was, 'Ructoberfest', a rugby tournament made up of players from down the hill. (\$650)

**Senior Center:** The seniors have their on-going activities. Bingo on Thursdays and Senior Nutrition lunches on Monday. Our dance classes were held there twice when they couldn't use the gym. (\$600)

**Ski Beach:** There were no rentals this month.

**Sugarloaf Ball Field:** There were no rentals this month.

**Sugarloaf Shelter:** There were no rentals this month.

**Swim Beach:** There were no rentals this month.

(total facilities rentals \$1500)

### 3.1

## BIG BEAR VALLEY RECREATION AND PARK DISTRICT

### MINUTES

#### REGULAR MEETING OF THE ADVISORY COMMISSION

October 19, 2010

### 1. **CALL TO ORDER**

Chairperson Poole called the meeting to order at 5:00 PM

#### 1.1 PLEDGE OF ALLEGIANCE

#### 1.2 ROLL CALL

*Present:* Pletcher, Stearns, Ybarra

*Absent:* Poole, Rose

*Staff:* Troublefield, Judd, Roth

#### 1.3 APPROVAL OF AGENDA

##### **Motion 1**

Commissioner Pletcher moved to approve, seconded by Commissioner Ybarra.

*AYES:* Pletcher, Stearns, Ybarra

### 2. **GENERAL STAFF REPORTS :**

#### 2.1 RECREATION REPORTS

A. Administration and Camp Activities – Commission reviewed the report of September 2010 which highlighted childcare, instructor classes, the Ranch and administration.

B. Youth and Adult Activities –Commission reviewed the the report for September 2010 which highlighted the Youth Center reopening, Koncert for the Kids, Adult Sports, the record breaking Swim Beach season, upcoming haunted House and a big 'thank you' to the Big Bear Youth Tackle Football for donating \$3500 toward the Meadow Park scoreboard.

#### 2.2 MAINTENANCE REPORT

Commission reviewed the report for September 2010 highlighting general maintenance, restroom inspection & repair district wide; specifically reporting on district wide parking lot crack repairs, lifetime sealer on the skate park at Sugarloaf, installation of fences at the Ranch and a new employee gate at the zoo.

#### 2.3 MOONRIDGE ANIMAL PARK REPORT

Debbie Richardson presented the report for September 2010 highlighting education, maintenance, and animal care; specifically reporting on Flashlight Safari success, Wolf Awareness Day and the upcoming Boo in the Zoo.

#### 2.4 FACILITY USE REPORT

The commission reviewed the report for September 2010.

### 3. **APPROVAL OF MINUTES**

#### 3.1 APPROVAL OF MINUTES

Minutes of the August 17, 2010 Regular Meeting

## **Motion 2**

Commissioner Ybarra moved to approve minutes, seconded by Commissioner Stearns.

*AYES:* Pletcher, Stearns, Ybarra

## **4. PUBLIC FORUM RESPONSE – FROM AUGUST MEETING**

Nothing to report

## **5. COMMENTS FROM THE PUBLIC**

Elaine Tressemer, Erwin Ranch, commented about her dissatisfaction with the Park District and urged us to purchase her property.

## **6. ADMINISTRATIVE REPORT**

### 6.1 OPERATIONS REPORT

- A. Prop 84 Update – Paradise Park and Moonridge Animal Park  
General Manager Troublefield stated that the State has not announced the awards yet. He will notify the commissioners know as soon as he hears anything.
- B. Zoo Relocation Update  
General Manger Troublefield reported that everything is going well. The collaborative workshop was last month and things are being fine tuned. We are hoping for a March 2012 groundbreaking.
- C. CSD Property Exchange Update  
General Manager Troublefield announced that we will be removing the center parcel of Bear City park out of the negotiations with CSD and moving ahead. We are pleased that CSD went ahead with a 30 year lease on the property at Paradise.
- D. Bear City Park Update  
The center parcel, if we keep it, will be a No Activity Zone and will be completed with a rough landscape, meandering path and drought tolerant plants.

## **7. REQUESTS AND REPORTS BY COMMISSIONERS**

Commissioner Ybarra commented that the Sugarloaf park sign looks nice. He also invited everyone to the Sugarloaf Home Owners Association banquet, held Nov. 20<sup>th</sup> at the fire station, where Supervisor Derry will be singing.

## **8. ADJOURN MEETING**

### 8.1 NEXT MEETING

Regular Meeting – Tuesday, November 16, 2010 at 5:00 pm

### 8.2 ADJOURNMENT

Commissioner Pletcher adjourned the regular meeting at 5:30 pm.

## **ATTEST:**

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**Michele Roth, Secretary**

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**Don Pletcher, Commissioner**

**4.0 PUBLIC FORUM RESPONSE– FROM OCTOBER MEETING**

**5.0 COMMENTS FROM THE PUBLIC**

**6.0 ADMINISTRATIVE REPORT**

6.1 OPERATIONS REPORT

- A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
- B. Zoo Relocation Update
- C. CSD Property Exchange Update

**7.0 REQUESTS AND REPORTS BY COMMISSIONERS**

Consider cancelling the December 21<sup>st</sup> Commission Meeting

**8.0 ADJOURN MEETING**

Note: Next Regular Meeting – December 21, 2010 5:00 PM. Senior Center