



Note: Members of the public wishing to address the Commission during the meeting are requested to complete a speaker's card and turn into the Commission Secretary. Speaker Request Cards are located on the podium and at the back of the room. Please honor the **Three Minute Maximum** time limit when addressing the Commission and complete thoughts quickly if the timer sounds while speaking. All testimony given before the Commission is tape recorded. Since Commission discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as is practical under "Public Forum Response." For Agenda items; the public will be given an opportunity to speak prior to the Commission completing its action. Please begin by stating your name and city of residence. If speakers wish to pass material to the Commission, please hand it to the Commission Secretary for distribution.

**BIG BEAR VALLEY RECREATION AND PARK DISTRICT
REGULAR MEETING OF THE ADVISORY COMMISSION**

Agenda

March 15, 2011 5:00 pm Senior Center

COMMISSION MEETING AGENDA

1. CALL TO ORDER – 5:00 pm

- 1.1 PLEDGE OF ALLEGIANCE
- 1.2 ROLL CALL

Commissioners: Pletcher, Poole, Rose, Stearns, Ybarra
Staff: Troublefield, Judd, Roth

- 1.3 APPROVAL OF AGENDA

ACTION ITEM

2. GENERAL STAFF REPORTS –February

- 2.1 RECREATION REPORTS
 - A. Administration and Camp Activities – Aaron Speer
 - B. Youth and Adult Activities – Glenn Jacklin
 - C. Senior Center Report – Tina Nazarian
- 2.2 MAINTENANCE REPORT - Dennis Fuerstenberg
- 2.3 MOONRIDGE ANIMAL PARK REPORT – Debbie Richardson
- 2.4 FACILITY USE REPORT – Michele Roth

3. APPROVAL OF MINUTES

- 3.1 Approval of February 23, 2011 Regular Meeting

ACTION ITEM

4. PUBLIC FORUM RESPONSE – FROM FEBRUARY MEETING

5. COMMENTS FROM THE PUBLIC

PUBLIC COMMENT: The Chairman and Commission invite anyone wishing to address the Commission to do so at this time on any subject within the jurisdiction of the Big Bear Valley Recreation and Park District that does not appear on the agenda.

Speakers are requested to complete a Speaker Card and submit to the Commission Secretary. This procedure is requested for regularly scheduled agenda items as well as Public Comment.

6. ADMINISTRATIVE REPORT

6.1 OPERATIONS REPORT

- A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
- B. Zoo Relocation Update
- C. CSD Property Exchange Update
- D. Bear City Park Improvement Update
- E. CDBG Bleachers Purchase

7. REQUESTS AND REPORTS BY COMMISSIONERS

8. ADJOURN MEETING

NOTE: NEXT REGULAR MEETING: April 19, 2011 5:00 PM. Senior Center

ADDITIONS TO THE AGENDA: Items may only be added to the agenda in accordance with Government Code Section 54950 (Brown Act).

GENERAL STAFF REPORTS

2.1 – A

Recreation Report – February 2011

Prepared by:

Glenn Jacklin, Recreation Superintendent
Administration and Camp Activities

Childcare:

- February RKC saw 4 weeks of regular programming at Big Bear and Baldwin Lane sites. Two minimum days were scheduled with one being cancelled due to insufficient response.
- Students attending from North Shore EI continue to be bussed to the Big Bear site.
- Enrollments remain in the low forties at both sites, with transported kids making up 16 of the Big Bear site numbers.
- Advertising efforts are being increased to make the community aware that the Non School day programming can accommodate drop ins from non program students.
- Continued thanks to Soroptimist International of Big Bear for their financial support with enrollment, purchases of new games and supplies at all sites.

Instructor Classes:

- February instructor classes include Yoga, Karate, Adult and Youth Art, Gymnastics, Women's self-defense and Youth Dance.
- Stained Glass Making, hosted by Jeanine Dostrow began in February with no enrolments, continued advertising occurred with the hope of getting a response for March.
- Andrea Walker begun her Low Impact aerobics class which is held at the Senior Center to great success. Numbers are up in the mid twenties and all participants are completely complimentary in regard to her efforts.

THE RANCH:

- February saw no bookings at the Ranch after three groups cancelled due to the club house issues.
- Staff continues to work on improvements in the cabins.

Recreation Administration:

- Staff continues to drive students for the Teen Center, Rainbow Kids Club and Camp Girl Power.
- Staff rebuilt the banner framework that was destroyed outside the CSD location.
- Session 3 of the Skiing and Snowboarding occurred in February to complete this year's event. All participants had a great time with no reportable incidents.
- 3 Staff have completed the written portion of the Class B DMV test with drive tests being scheduled for March and onwards.
- Staff attended the Lighthouse Community Summit at the PAC and afterwards spoke with the public about events and programs we have scheduled, creating a greater awareness of the Park District among the community.
- Kiwanis have agreed to sponsor one of the three movies on the beach this summer with a \$500 donation

Prepared by: Aaron Speer, Recreation Superintendent
Adult and Youth Activities

Youth Sports:

Youth basketball is ongoing fighting through this late February snow.

Youth Center:

The Youth Center is open everyday during the week from 2 to 6pm. The Center is averaging 30 – 50 kids per day. There is a new member to the Youth Center Staff. His name is Caleb McGivney and we are looking forward to him helping positively impact our Youth Center.

13th Annual Youth Basketball Tournament:

Registration is going really well for the 13th Annual Youth Basketball Tournament. The tournament dates are March 11, 12, 13. As of now, over 59 teams are registered and we are still getting more.

Senior Center:

There were 308 senior lunches served this past month. Twenty-two seniors are registered in the Senior Aerobics class and twenty will be traveling to Dana Point March 29th for Whale Watching.

The Senior Center trip down to Sea Port Village in San Diego is coming soon.

Adult Sports:

Right now we have 6 teams participating in Women's Volleyball on Sundays at the middle school. Starting in the middle of March we will be offering Adult open gym for basketball.

2.2 Maintenance Department Report – February 2011

Prepared by: Dennis Fuerstenberg, Maintenance Superintendent

In addition to general maintenance, snow removal, cleaning of District facilities, the maintenance crew completed the following:

Meadow Park

Maintenance installed new Park District signage at the east end of the park near the corner of Park Ave. and Eureka St. New fencing was installed at the east end.

Zoo

A new Park District sign was put up in front of the zoo.

Senior Center

A new solar flagpole light was put up. All updates to the fire sprinkler system have been completed and the building as passed the Fire Department's inspection.

Dana Park

Maintenance installed a new Park District sign.

Miller Park

The new Park District sign was installed at the park and the interior flooring was completely stripped and waxed.

2.3 Moonridge Animal Park Report – February 2011

Prepared by: Debbie Richardson, Curator

Education:

1. Programs are going very well, however we will need some new animals to take to programs since some of ours are getting older.
2. We are training some of our animals for the shows starting on our stage in the spring.
3. Two zoo workers and one volunteer went down to the Fish and game regional meeting held in Corona. We learned all the new items on the MOU and new developments in the rehabilitation field.

Maintenance:

1. The snow put a damper on building the new wolf holding, but work should resume any day now.
2. We are looking at fixing the row of cages that are currently housing the fisher and the ducks and ravens.
3. There are lots of little projects from the winter that we are catching up with now

Administration:

1. Fish and Game rehabilitation permits are now done.
2. Fish and Wildlife permits are done.
3. Research is ongoing for the best enclosures possible for the animals
4. We are implementing more intense cleanliness protocols between each cage.
5. I have been working with Fish and Game, vector control and VCA to determine a possible reason for the number of squirrels that are dying in the mountains.

Animal Health:

1. Milo our snow leopard is no longer with us. He had cancer in both of his front feet and in his mandibular lymph node. We miss him very much.
2. We are working with Western University to help determine if there is a connection between papilloma virus and the cancer.

2.4

Facilities Use Report – February 2011

Prepared by: Michele Roth, Office Assistant II

Dana Point: There were no rentals this month.

District Office Meeting Room: Art and yoga classes were held. We also had meetings of Soroptimists, Camp Girl Power, Healthy Start, SB County Dept of Health Food handlers, Career Institute and our Zoo Collaborative.

Erwin Lake Park: There were no rentals this month.

Meadow Park Ball Field: There were no rentals this month.

Meadow Park and Shelter: There were no rentals this month.

Miller Park: B'Nai Big Bear held their regular monthly meetings and the North Shore improvement Assoc. held their monthly potluck. (\$200)

Orville Warren Community Center (Gym) Regular classes of Karate, Gymnastics, and Dance were held.

Ranch Rentals: There had been two rentals scheduled, but both were cancelled due to the unavailability of the clubhouse.

Ranch Soccer Fields: There were no rentals this month.

Senior Center: The seniors have their on-going activities. Bingo on Thursdays and Senior Nutrition lunches on Monday. The new Low Impact Aerobics classes were started this month. We cosponsored Rotary's Interact and hosted an 'International Weekend' party for over 150 international exchange students.

Ski Beach: There were no rentals this month.

Sugarloaf Ball Field: There were no rentals this month.

Sugarloaf Shelter: There were no rentals this month.

Swim Beach: There were no rentals this month.

(total facilities rentals \$200)

3.1

BIG BEAR VALLEY RECREATION AND PARK DISTRICT
MINUTES
REGULAR MEETING OF THE ADVISORY COMMISSION
February 23, 2011

1. **CALL TO ORDER**

Chairperson Poole called the meeting to order at 5:12 PM

1.1 PLEDGE OF ALLEGIANCE

1.2 ROLL CALL

Present: Pletcher, Poole, Rose, Stearns, Ybarra

Staff: Troublefield, Judd, Roth

1.3 APPROVAL OF AGENDA

Motion 1

Commissioner Stearns moved to approve, seconded by Commissioner Ybarra.

AYES: Pletcher, Poole, Rose, Stearns, Ybarra

2. **GENERAL STAFF REPORTS :**

2.1 RECREATION REPORTS

A. Administration and Camp Activities – Commission reviewed the report of January 2011 which highlighted RKC, instructor classes, the Ranch and administration. Director Troublefield also reported on the upcoming Youth Basketball tournament in March with over 50 teams enrolled and the summer plans for movies and concerts on the beach.

B. Youth and Adult Activities – Commission reviewed the report for January 2011 which highlighted Youth Sports, the Youth Center, Adult Sports and the Senior Center including the new Low Impact Aerobics that started this month with 23 students and growing.

C. Senior Center Report – No report

2.2 MAINTENANCE REPORT

Dennis Fuerstenberg presented the report for January 2011 highlighting general maintenance, snow removal and installation of new signs at the Senior Center and Erwin Lake Park.

2.3 MOONRIDGE ANIMAL PARK REPORT

Commission reviewed the report for January 2011 highlighting education, maintenance, animals and administration.

2.4 FACILITY USE REPORT

The commission reviewed the report for January 2011.

3. APPROVAL OF MINUTES

3.1 APPROVAL OF MINUTES

Minutes of the October 19, 2010 Regular Meeting

Motion 2

Commissioner Ybarra moved to approve minutes, seconded by Commissioner Rose.

AYES: Pletcher, Poole, Rose, Stearns, Ybarra

4. PUBLIC FORUM RESPONSE – FROM JANUARY MEETING

Director Troublefield reported that Jeff Rigney has spoken with Dixie Allison, attorney for the Ranch neighbors. They negotiated that the Ranch would be part of the 10 year Master Plan for the Park District and would go through the CEQA process. It was also agreed upon that the soccer complex will only be used for Big Bear Summer camp usage until the CQUA is completed.

In response to Leonard Chaidez's issues about the Senior Lunch Program Director Troublefield reported that it has been negotiated that the SCOBV agree to let us take over the Wed. lunch so that we can attempt to get funding. With the additional day we can use those numbers to establish a need and we have numbers going back years to show to DAAS. The Tuesday meals will get moved from Mountain Meadows to the Senior Center. We will then be serving lunches Mon, Tues and Wed at the Senior Center. Staff will need to figure out what will happen with BINGO to get a lunch here on Thurs. Staff will begin to pursue the increased funding necessary to have senior meals on Mon. thru Friday and will draft a letter to DAAS showing the interest in increasing the programming and the need for increased funding.

5. COMMENTS FROM THE PUBLIC

Leonard Chaidez commented about the senior nutrition. He reported that the "Big Bear Valley Lunch Bunch" took a Caravan for a Cause down to the DAAS meeting for a show of support for the aggregate meals program for seniors in the Big Bear Valley. He also made a handout for the commission detailing costs and expenditures and how planning 5 meals per week would be beneficial.

6. ADMINISTRATIVE REPORT

6.1 OPERATIONS REPORT

A. Prop 84 Update – Paradise Park and Moonridge Animal Park

General Manager Troublefield stated that Paradise Park application, round 2, deadline is July 1 for a Feb/March 2012 award date. The Zoo's \$3 million possible award date is coming up in March.

B. Zoo Relocation Update

General Manger Troublefield reported that everything is doing well. A meaningful collaborative meeting was held today with all departments at City Hall and we are planning three public meetings in March, exact dates to be announced, seeking the publics input about the zoo project. One meeting will be at City Hall, another at Bear Mountain and the third somewhere out in the East end of the valley. Within two to three weeks there will be a plan available showing what the future zoo will look like.

C. CSD Property Exchange Update

General Manager Troublefield proposed that he wait on this report as a new idea has surfaced that could solve numerous problems and be resolved more quickly, as well as, solve the need for a community center building on the east end of the valley.

D. Bear City Park Improvement Update

General Manager Troublefield stated that when weather permits, the center portion of the park will be graded, a path and drought resistant plants will be added. The playground has arrived and will be installed by park district staff as soon as the ground is workable and not frozen. The bathroom renovation, since it is a Federal Project being done with ARRA funds, could take longer to be completed.

Commissioner Ybarra questioned who is responsible for the road going through the park. Director Troublefield stated that we had let the road go, but are trying to get that road changed into a County dedicated road. Then we will pursue grants to upgrade the parking lot area.

E. CDBG Bleachers Purchase

Troublefield reported that the ADA accessible spectator bleachers at both Meadow Park and Sugarloaf ball fields should be in by April 1 in time for baseball season.

7. REQUESTS AND REPORTS BY COMMISSIONERS

Commissioner Rose reported on the Paradise Park subcommittee meeting. Since there are new members on the committee there was a review of past ideas and brainstorming on how we move forward. Moving ahead in increments that will generate excitement in the community is how the committee would like go.

Commissioner Stearns commended Leonard Chaidez on his work on behalf of the seniors and the lunch program.

8. ADJOURN MEETING

8.1 NEXT MEETING

Regular Meeting – March 15, 2011 at 5:00 pm

8.2 ADJOURNMENT

Chairperson Poole adjourned the regular meeting at 6:01 pm.

ATTEST:

Michele Roth, Secretary

Kathryn Poole, Commissioner

4.0 PUBLIC FORUM RESPONSE– FROM FEBRUARY MEETING

5.0 COMMENTS FROM THE PUBLIC

6.0 ADMINISTRATIVE REPORT

- 6.1 OPERATIONS REPORT
 - A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
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7.0 REQUESTS AND REPORTS BY COMMISSIONERS

8.0 ADJOURN MEETING

Note: Next Regular Meeting – April 19, 2011 5:00 PM. Senior Center