



Note: Members of the public wishing to address the Commission during the meeting are requested to complete a speaker's card and turn into the Commission Secretary. Speaker Request Cards are located on the podium and at the back of the room. Please honor the **Three Minute Maximum** time limit when addressing the Commission and complete thoughts quickly if the timer sounds while speaking. All testimony given before the Commission is tape recorded. Since Commission discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as is practical under "Public Forum Response." For Agenda items; the public will be given an opportunity to speak prior to the Commission completing its action. Please begin by stating your name and city of residence. If speakers wish to pass material to the Commission, please hand it to the Commission Secretary for distribution.

BIG BEAR VALLEY RECREATION AND PARK DISTRICT REGULAR MEETING OF THE ADVISORY COMMISSION

Agenda

June 15, 2010 5:00 pm Senior Center

COMMISSION MEETING AGENDA

1. CALL TO ORDER
 - 1.1 PLEDGE OF ALLEGIANCE
 - 1.2 ROLL CALL
Commissioners: Pletcher, Poole, Rose, Stearns, Ybarra
Staff: Troublefield, Judd
 - 1.3 APPROVAL OF AGENDA *ACTION ITEM*

2. GENERAL STAFF REPORTS – May
 - 2.1 RECREATION REPORTS
 - A. Administration and Camp Activities
 - B. Youth and Adult Activities
 - 2.2 MAINTENANCE REPORT
 - 2.3 MOONRIDGE ANIMAL PARK REPORT
 - 2.4 FACILITY USE REPORT

3. APPROVAL OF MINUTES
 - 3.1 Approval of May 18, 2010 Regular Meeting *ACTION ITEM*

4. INFORMATION SECTION
 - 4.1 Information
 - A. Financial Report – May

5. PUBLIC FORUM RESPONSE – FROM MAY MEETING

6 COMMENTS FROM THE PUBLIC

PUBLIC COMMENT: The Chairman and Commission invite anyone wishing to address the Commission to do so at this time on any subject within the jurisdiction of the Big Bear Valley Recreation and Park District that does not appear on the agenda.

Speakers are requested to complete a Speaker Card and submit to the Commission Secretary. This procedure is requested for regularly scheduled agenda items as well as Public Comment.

7. ADMINISTRATIVE REPORT

7.1 OPERATIONS REPORT

- A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
- B. Zoo Relocation Update
- C. Zoo Project Updates – Current Zoo
- D. CSD Property Exchange Update
- E. Sugarloaf Skate Park Renovation
- F. Ranch Fencing Repair
- G. Bear City Park Playground

8. APPOINT COMMISSIONERS TO ZOO COLLABORATIVE

- A. Commission to appoint 1-2 commissioners to serve on Zoo Collaborative

9 REQUESTS AND REPORTS BY COMMISSIONERS

10. ADJOURN MEETING

NOTE: NEXT REGULAR MEETING: July 20, 2010 5:00 PM. Senior Center

ADDITIONS TO THE AGENDA: Items may only be added to the agenda in accordance with Government Code Section 54950 (Brown Act).

GENERAL STAFF REPORTS

2.1 – A

Recreation Report – May 2010

Prepared by: Glenn Jacklin, Recreation Superintendent
Administration and Camp Activities

Childcare:

- Numbers for the month of April remain at 85 for the three sites.
- Insufficient interest is shown for the morning session at North Shore Elementary and Big Bear Elementary, so they remain closed.
- Final approval for submission of a RKC Grant is pending.
- Summer camp packets were distributed to all sites and advertising within the school system occurred.
- Staff at all three sites continue to help out as we await the approval of the two new staff appointed to work in RKC.
- Continued thanks to Soroptimist International of Big Bear for their financial support with enrolment, purchases of new games and supplies at all three sites.

Instructor Classes:

- May instructor classes include Yoga, Karate, Adult and Youth Art, Gymnastics, Pickle Ball, Kick Boxing, and Youth Dance.
- Dog Obedience, Tennis & Water Aerobics were added for the summer program of classes.
- Dance, Gymnastics, Karate and Art still maintain almost maximum numbers.
- The Karate instructor continues to try and attract more participants by tweaking his program; Dance also attempts to generate more interest with performances at the schools.

THE RANCH:

- May had zero bookings at the Ranch.
- Clean up of the grounds and changeover of the cabins towards the summer program is almost complete.
- The swimming pool was drained, cleaned and minor repairs were performed for a June 19th opening.
- Repair of damaged water pipes occurred due to consistent cold nights.
- The courts are being resurfaced with cracks being filled and a new coat of paint being applied.
- The Ranch was broken into with minor damage to the club house. Police were called and suspects interrogated. Repairs were performed and a bill was submitted for reimbursement.

Recreation Administration:

- The Summer brochure was completed and distributed to all schools. Copies are available at the District Office.
- Staff worked the AMGEN bike tour of California by driving a shuttle bus for guests from a parking lot to the race activities area.
- Registrations were opened for the four Street Fairs this summer.
- Staff attended the camp show in Arrowhead convention center in attempts to lure it to Big Bear.

2.1 – B Recreation Report – May 2010

Prepared by: Aaron Speer, Recreation Superintendent

Youth Sports, Adult Sports, Aquatics Program, Teen and Senior Center

Youth Sports:

Spring Basketball is in full swing. Recreation staff is preparing for up coming programs, Golf Camp, Basketball camp, wild crazy camp, and wakeboard camp.

Recreation Events:

Recreation Staff is now working on 1st Annual Street Fair in Meadow Park. Movies on the beach program have slated a series of really fun and exciting titles, (Planet 51, Cloudy with a chance of Meatballs, Imagine That, How to Train Dragon, Monsters vs Aliens)

Adult Sports:

Men's Spring Basketball and Men's Soccer are in full swing. We have 6 Men's basketball teams and 15 Men's Soccer teams. Men's Soccer is huge and lots of people gather every Sunday to Meadow Park to watch.

Aquatics:

The Recreation & aquatic staff spent the whole month may preparing for the summer opening of swim beach and the Ranch Pool.

Major Duties: Anchoring Apparatus (Slide & Trampoline) Beach maintenance and cleaning. We had Staff training on safety and the day to day operations for the beach.

The Recreation staff have also proven to be pool men. In May we resurfaced, cleaned and painted the pool at the Ranch. Summer is here YEEaaaHHHH!!

2.2 Maintenance Department Report – May 2010

Prepared by: Dennis Fuerstenberg, Maintenance Superintendent

In addition to general maintenance, cleaning of District facilities, the maintenance crew completed the following:

General

All park restrooms are now open and all irrigation systems are working

Meadow Park

Applied weed and feed to all grass areas at Meadow Park

Sugarloaf Park

Skate Park concrete rehabilitation project is started and should be finished by 6-18-10. There was a delay due to heavy wet clay conditions causing removal of several tons of soil and replacing with new soil and then compacting for the new concrete slab

Tennis Ranch

Continued to remove damaged trees. Spread new seed on the soccer complex and soil conditioner on all grass at the ranch continued construction of new picnic shelter. Poured new concrete slab on the north east tennis court and will complete the rest of the repairs by 6-11-10. Also we have been prepping decks for new paint.

2.3

Moonridge Animal Park Report – May 2010

Prepared by: Debbie Richardson, Curator

Administration:

1. The Friends passed the contract for the new zoo veterinarian. I sent the contract to the vet to sign and return. We should have him on board within the next 2 weeks.
2. New protocols and protocol updates have been developed for emergency situations for the zoo and the non-profit arm.
3. New protocols are being developed for medical procedures.
4. County Day was a free day for county workers to come to the zoo and it was a huge success.
5. Bear Country fair did extremely well this year, our gate was close to \$9000 for that day.
6. I ordered a new banner for the zoo celebrating our 50th year.

Education:

1. Onsite and offsite zoo programs are accelerating because of the end of the season. They should slow down after this month for the summer.
2. Feeding tours are now going on every day.
3. We are training new animals for our education programs since we have several new baby animals that came in this year.
4. There is a new amphitheater being developed at the bottom of the zoo so we are starting to write a show for the future.

Maintenance:

1. The new wolf cage has been started; we have the chain link laid on the ground and the posts cemented in. We will start stretching the chain link starting this week.
2. The green trailer has been removed from zoo grounds, Gary McCord removed it for us with his equipment.
3. Ken Willis donated 5 loads of dirt as filler to bring up the level of the new cage.
4. Repairs from the snow are continuing, including patching the asphalt, repairing fences, repainting and restoring benches, etc.

Animal

1. We are receiving quite a few baby animals, including 5 baby raccoons, 3 baby opossums, a young coyote, 2 young ravens, several baby rabbits and some baby birds.
2. There have also been some injured animals brought in, a blind rabbit, a spotted owl with a broken leg, and a young coyote that has a broken leg and is blind as well.
3. Our snow leopard Milo was knocked down for an abscess on his foot. I am working in conjunction with a group from Western University doing a genome study on snow leopards and their propensity for the papilloma virus which causes cancer in snow leopards. They were here for the knockdown and took some blood samples to test for the virus for us.
4. Fish and Game brought us a juvenile raccoon they confiscated that someone had as a pet, she was transferred to Randy Millers' facility.

2.4

Facilities Use Report – May 2010

Prepared by: Michele Roth, Office Assistant II

Dana Point: There were no rentals this month.

District Office Meeting Room: Art and yoga classes were held. We also had meetings of Soroptimists, Camp Girl Power, Trails Coalition, Healthy Start, the SB County Dept of Health Food Handlers test, the Career Institute and Youth Baseball. (\$40)

Erwin Lake Park: Birthday Party. (\$60)

Meadow Park Ball Field: Big Bear Youth baseball started practices and games.

Meadow Park and Shelter: There were no rentals this month.

Miller Park: B’Nai Big Bear and No. Shore Improvement held their regular monthly meetings. (\$250)

Orville Warren Community Center (Gym) Regular classes of Karate, Kickboxing, Gymnastics, and Dance were held.

Ranch Rentals: No rentals this month.

Ranch Soccer Fields: The fields are not being used for the season yet.

Senior Center: Evergreen Baptist. (\$210)

Ski Beach: There were no rentals this month.

Sugarloaf Ball Field: Big Bear Girl’s Softball started practices and games. Will pay at the end of the season.

Sugarloaf Shelter: There were no rentals this month.

Swim Beach: There were no rentals this month.

(total facilities rentals \$560)

3.1

BIG BEAR VALLEY RECREATION AND PARK DISTRICT

MINUTES

REGULAR MEETING OF THE ADVISORY COMMISSION

May 18, 2010

1. **CALL TO ORDER**

Chairperson Poole called the meeting to order at 5:03 PM

1.1 SEAT NEW COMMISSIONER – Helen Stearns

1.2 PLEDGE OF ALLEGIANCE

1.3 ROLL CALL

Present: Pletcher, Poole, Rose, Stearns, Ybarra

Staff: Troublefield, Judd, Roth

1.4 APPROVAL OF AGENDA

Motion 1

Commissioner Pletcher moved to approve, seconded by Commissioner Ybarra.

AYES: Pletcher, Poole, Rose, Stearns, Ybarra

2. **GENERAL STAFF REPORTS :**

2.1 RECREATION REPORTS

A. Administration and Camp Activities – Commission reviewed the report of April 2010 which highlighted childcare, instructor classes, the Ranch, and administration.

B. Youth and Adult Activities – Commission reviewed the report for April 2010 which highlighted Youth Sports, the Youth and Senior Centers, Adult Sports and upcoming Recreation programming for the summer.

Tina Nazarian reported on the senior adventure whale watching trip and the upcoming Memorial Weekend trip to San Diego to visit the USS Midway. She stated that the numbers of seniors attending for lunch and breakfasts have been steadily rising as the weather has warmed up.

2.2 MAINTENANCE REPORT

The report for April 2010 was reviewed and highlighted general maintenance, restroom inspection & repair district wide, prepping ball fields at Meadow & Sugarloaf in preparation for the season, construction of a picnic shelter at the Ranch and wolf enclosure at the zoo.

2.3 MOONRIDGE ANIMAL PARK REPORT

The commission reviewed the report for April 2010 highlighting education, maintenance, and animal care.

2.4 FACILITY USE REPORT

The commission reviewed the report for April 2010.

3. **Approval of Minutes**

3.1 APPROVAL OF MINUTES

Minutes of the March 16, 2010 Regular Meeting

Motion 2

Commissioner Rose moved to approve minutes, seconded by Commissioner Pletcher.

AYES: Pletcher, Poole, Rose, Ybarra

ABSTAIN: Stearns

4. INFORMATION SECTION

4.1 Information Section

A. Financial Report – Commission reviewed the financial report for April 2010.

B. Budget Review – FY 2010-2011 Proposed – randy Booker, SDD

Randy Booker, Special Districts, commented that San Bernardino County as a whole is in a bind, but Special Districts is in better shape. He then discussed how the budget is well thought-out with the revenue estimated low while expenditures are estimated high. Each district has its own fund, is not mingled together and Big Bear's tax income has held steady. We have been making cuts and reductions so our budget is looking good. The special projects funds are all held separately like place holders, until the projects are ready to be funded and then we pull from them.

5. PUBLIC FORUM RESPONSE – FROM APRIL MEETING

Troublefield stated he responded by email to Leonard Chaidez and the commission. He commended Mr. Chaidez for his efforts. The Park District has no adversarial opinion on the matter, but there is simply no funding available for meals 5 days a week. The ultimate goal would be to have meals 5 days a week, but to do that we would need to secure the proper funding.

6. COMMENTS FROM THE PUBLIC

Leonard Chaidez, Sugarloaf, states he is actively trying to get the County to comply with the Older Americans Act. Policy states programs are to be held 5 days per week. It is a hub for their activities... nutrition, social welfare and recreation. The Federal Act, enacted in 1965, provides monies for meals and transportation. Senior Citizens had a particular need. I am advocating for a 5 day nutrition program.

Mark Patino, Erwin Lake, wanted to thank the Park District for keeping up an effort to work with the Ranch neighbors on the problems.

7. ADMINISTRATIVE REPORT

7.1 OPERATIONS REPORT

A. *Prop 84 Update*

Troublefield announced that he received a letter from the State, stating one item on the Prop 84 application needed to be amended. The District needs to make some minor changes to the termination clause of the lease and return it by June 11th. There should be no problem meeting this deadline.

B. *Zoo Relocation Update*

Troublefield stated that the Prop 84 application for zoo funds is due in July. He is actively working on the grant application and is excited about the possibilities of receiving 3 million dollars for the project. The new zoo property in lower Moonridge is currently in escrow and should close around June 15, 2010.

C. *Zoo Project Updates – Current Zoo*

General Manager Troublefield informed the commission that windscreens are being installed around the property. We will be building a small amphitheatre where more animals can be brought out for visitors to see. Visitors can be seated, ultimately be closer to the animals, and yet be at a safe distance during the animal presentations.

D. *CSD Property Exchange Update*

General Manager Troublefield explained that the County attorneys are currently reviewing the land swap documents which include the center parcel at Bear City Park, the Lions Club building, the well site, property at Sugarloaf adjacent to the fire station in return for a 40 yr. lease on the Paradise Park property for \$1 per year with an option for an additional 10 years and ownership of Erwin Park property.

E. *Sugarloaf Skate Park Renovation*

The District had a budget of \$150,000 for the original renovation of Sugarloaf Park and building the Skate Park. We knew that the Skate Park surface was an issue when we built the park but we thought we could keep up with the surface repairs. We learned a few things since opening day. Asphalt is not fun to skate on and cracks of any kind are bad. The current skate park needs the asphalt removed and that asphalt needs to be replaced with concrete. The District is currently accepting bids for the concrete replacement project. When the project is completed, we expect the surface to last for the next 20 years.

F. *Ranch Fencing Repair*

The commission reviewed a map of the new fencing that is to be installed, and a proposed parking area in the middle of the ranch. We are hoping that the new parking/drop off area, along with the new gates installed on Lakewood and 11th will greatly reduce dust at the ranch and reduce traffic. In addition, Troublefield told the commission that he has been in contact with Southwest Seal, the company that keeps the dust down at the mines in Lucerne Valley. Southwest Seal uses mag-chloride, a derivative from sea water which penetrates the top two inches of soil and will greatly reduce dust for several months. We are looking at other options as well.

Troublefield reported that he is making headway daily on the issues at the ranch and thanked the neighbors for their suggestions. We are working to incorporate several of them. He gave the commission and update on the progress at the ranch and told the commission that the District has earmarked \$50,000 of the Maintenance Budget for Ranch improvements; Courts are currently being resurfaced, park playground equipment will be installed, 6 foot fencing to be installed down 11th lane and we are getting ready for camp to begin.

Troublefield also reported that he has met with the Soroptimist of Big Bear Valley and has requested the pool funds from Man About Town to expand the existing pool, add a restroom, decking and a slide.

G. *Bear City Park Renovation*

The playground is being help up by AARA money. We are planning to put in a playground and shelter. FAA has told us not to add any structures of height. The Supervisors office is looking into this.

8. REQUESTS AND REPORTS BY COMMISSIONERS

Pletcher – Thanked the public for their comments but said that BB Guns and ATVs are happening in all areas of the valley.

Ybarra – Thanked the public for being at the meeting. He said that after attending the Ranch meetings, he is sure that Reese and the park District staff is doing the best they can to work with the neighbors.

9. ADJOURN MEETING

8.1 NEXT MEETING

Regular Meeting – Tuesday, May 18, 2010 at 5:00 pm

8.2 ADJOURNMENT

Chairperson Poole adjourned the regular meeting at 6:54 pm.

ATTEST:

Michele Roth, Secretary

Dr. Kathryn Poole, Chairman

INFORMATION SECTION

4.0 Financial Review for May

4.1 - A Warrants Issued SSA – Park District

| | | |
|-------------------------------------------|------------------------------------------|--------------------|
| All Protection | District Alarm System | \$800.00 |
| Alpine Country Café | Senior Nutrition Program | \$3,858.75 |
| ATT | Long Distance Phone Charges | \$134.67 |
| Bear Valley Electric | District Utilities | \$3,221.50 |
| Big Bear City Community Services District | District Utilities | \$456.89 |
| Big Bear Disposal | Trash Removal and Port a potties | \$2,147.56 |
| Cathy Schacht | Gymnastics instructor | \$660.10 |
| Charter Communication | Teen Center Internet | \$90.77 |
| Department of Water and Power | District Utilities | \$1,631.20 |
| Entre Manure | Meadow Park Reseeding Project | \$274.65 |
| Gabriel Mulero | Karate/Kickboxing instructor | \$647.50 |
| Geiger Supply | Plumbing Repairs | \$227.92 |
| McConnel Motor Parts | Napa Auto Parts | \$62.07 |
| Owen Pharis | District Radios | \$140.00 |
| Paula Svitak- Bradley | Art Instructor | \$875.00 |
| Prudential Overall Supply | Uniform Services | \$413.79 |
| Qwest Communications | Special District Phone Charge | \$0.61 |
| Riffenburgh Lumber | District Repairs | \$697.67 |
| Russell McCoy | Drinking Water RKC Sites | \$69.50 |
| Southwest Gas | District Utilities | \$1,426.15 |
| Thomas Gas Co | Ranch Propane | \$1,891.70 |
| Thomas Hastain | Web Site Hosting and Design | \$300.00 |
| Twin Bears Rentals | Equipment Rental | \$198.00 |
| Verizon California | Telephone Service & County Intranet Sys. | \$1,376.50 |
| Verizon Wireless | Cell Phone Service | \$616.39 |
| Waxie Sanitary | Restroom and Cleaning Supplies | \$198.44 |
| Grand Total for SSA | | \$22,417.33 |
| | | |
| Betty Debour (All Mountain Feed) | Animal Food | \$742.60 |
| Escorcía, Florentino | Produce Supplier | \$635.50 |
| Ferrell Gas | Fuel to keep reptile room warm | \$145.10 |
| Katie Strand | Animal Removal | \$90.00 |
| Napa | Motor parts | \$49.27 |
| Prudential Overall Supply | Uniform Services | \$223.45 |
| Qwest Communications | Long Distance Phone Charges | \$0.73 |
| Riffenburgh | Miscellaneous Repairs | \$101.42 |
| VCA Lakeside | Animal Care Facility | \$1,104.63 |
| Verizon California | Internet Circuit | \$344.00 |
| Grand Total for SSF | | \$3,436.70 |

5.0 PUBLIC FORUM RESPONSE– FROM MAY MEETING

6.0 COMMENTS FROM THE PUBLIC

7.0 ADMINISTRATIVE REPORT

- 7.1 OPERATIONS REPORT
 - A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
 - B. Zoo Relocation Update
 - C. Zoo Project Updates – Current Zoo
 - D. CSD Property Exchange Update
 - E. Sugarloaf Skate Park Renovation
 - F. Ranch Fencing Repair
 - G. Bear City Park Playground

8.0 APPOINT COMMISSIONERS TO ZOO COLLABORATIVE

- A. Commission to appoint 1-2 commissioners to serve on Zoo Collaborative

9.0 REQUESTS AND REPORTS BY COMMISSIONERS

10.0 ADJOURN MEETING

Note: Next Regular Meeting – July 20, 2010 5:00 PM. Senior Center