



Note: Members of the public wishing to address the Commission during the meeting are requested to complete a speaker's card and turn into the Commission Secretary. Speaker Request Cards are located on the podium and at the back of the room. Please honor the **Three Minute Maximum** time limit when addressing the Commission and complete thoughts quickly if the timer sounds while speaking. All testimony given before the Commission is tape recorded. Since Commission discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as is practical under "Public Forum Response." For Agenda items; the public will be given an opportunity to speak prior to the Commission completing its action. Please begin by stating your name and city of residence. If speakers wish to pass material to the Commission, please hand it to the Commission Secretary for distribution.

**BIG BEAR VALLEY RECREATION AND PARK DISTRICT  
REGULAR MEETING OF THE ADVISORY COMMISSION**

Agenda

**February 23, 2011 (Wednesday) 5:00 pm Senior Center**

**COMMISSION MEETING AGENDA**

**1. CALL TO ORDER – 5:00 pm**

- 1.1 PLEDGE OF ALLEGIANCE
- 1.2 ROLL CALL

Commissioners: Pletcher, Poole, Rose, Stearns, Ybarra  
Staff: Troublefield, Judd, Roth

- 1.3 APPROVAL OF AGENDA

*ACTION ITEM*

**2. GENERAL STAFF REPORTS –January**

- 2.1 RECREATION REPORTS
  - A. Administration and Camp Activities – Aaron Speer
  - B. Youth and Adult Activities – Glenn Jacklin
  - C. Senior Center Report – Tina Nazarian
- 2.2 MAINTENANCE REPORT - Dennis Fuerstenberg
- 2.3 MOONRIDGE ANIMAL PARK REPORT – Debbie Richardson
- 2.4 FACILITY USE REPORT – Michele Roth

**3. APPROVAL OF MINUTES**

- 3.1 Approval of January 18, 2011 Regular Meeting

*ACTION ITEM*

**4. PUBLIC FORUM RESPONSE – FROM January MEETING**

**5. COMMENTS FROM THE PUBLIC**

PUBLIC COMMENT: The Chairman and Commission invite anyone wishing to address the Commission to do so at this time on any subject within the jurisdiction of the Big Bear Valley Recreation and Park District that does not appear on the agenda.

Speakers are requested to complete a Speaker Card and submit to the Commission Secretary. This procedure is requested for regularly scheduled agenda items as well as Public Comment.

**6. ADMINISTRATIVE REPORT**

6.1 OPERATIONS REPORT

- A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
- B. Zoo Relocation Update
- C. CSD Property Exchange Update
- D. Bear City Park Improvement Update
- E. CDBG Bleachers Purchase

**7. REQUESTS AND REPORTS BY COMMISSIONERS**

- A. Paradise Park Sub-Committee Meeting

**8. ADJOURN MEETING**

NOTE: NEXT REGULAR MEETING: March 15, 2011 5:00 PM. Senior Center

ADDITIONS TO THE AGENDA: Items may only be added to the agenda in accordance with Government Code Section 54950 (Brown Act).

## **GENERAL STAFF REPORTS**

### **2.1 – A**

### **Recreation Report – January 2011**

Prepared by: Glenn Jacklin, Recreation Superintendent  
Administration and Camp Activities

#### **Childcare:**

- January RKC saw 1 week of camp, held at Big Bear site and 4 weeks of regular programming at Big Bear and Baldwin Lane sites.
- Students attending from North Shore El continue to be bussed to the Big Bear site.
- Enrolments continue to remain in the low forties at both sites, with transported kids making up 16 of the Big Bear site numbers.
- Advertising efforts are being increased to make the community aware that the Non School day programming can accommodate drop ins from non program students.
- Continued thanks to Soroptimist International of Big Bear for their financial support with enrolment, purchases of new games and supplies at all sites.

#### **Instructor Classes:**

- All programs returned from the Christmas break to renewed enthusiasm.
- January instructor classes include Yoga, Karate, Youth Art, Gymnastics, Youth Dance.
- Advertising occurred for a new class beginning in February, Stained Glass Making, hosted by Jeanine Dostrow.
- An instructor, Andrea Walker has been contracted to replace the injured Kathy Verkamp, allowing the resumption of Low Impact aerobics held at the Senior Center.

#### **THE RANCH:**

- January had one booking at the Ranch, The Mohawks and Teton Indian guides returned for their 6<sup>th</sup> year on the Martin Luther King long weekend.

#### **Recreation Administration:**

- Staff continues to drive students for the Teen Center, Rainbow Kids Club and Camp Girl Power.
- Staff attended a CPR and AED training course with Dave Nuemann, SDD Risk Management Director.
- Sessions 1 & 2 of Learn to Ski and Snowboard where successfully held. Preparations for the final session beginning Feb 11<sup>th</sup> are taking place.

## **2.1 – B                      Recreation Report –January 2011**

Prepared by: Aaron Speer, Recreation Superintendent

Youth Sports, Adult Sports, Aquatics Program, Teen and Senior Center

### **Youth Sports:**

Youth basketball is up and running in full swing with 116 children are participating this year. The League is small but going really well. We greatly appreciate our Volunteer Coaches and could not do this without them.

Registration is going really well for the 13<sup>th</sup> Annual Youth Basketball Tournament. Tournament Dates March 11, 12, and 13. As of now over 40 teams are coming and we are still getting more responses daily.

### **Youth Center:**

The Youth Center is open everyday during the week from 2 to 6pm. The Center is averaging 30 – 50 kids per day. Aaron & Amber are doing a wonderful Job and we are thrilled to have added Caleb McGivney to the team. He has terrific energy and a great way with the kids.

### **Senior Center:**

There were 315 senior lunches served this past month. **Andrea Walker's Senior Aerobic class is up and running. 23 seniors are participating right now and looking to grow.**

Senior trip down to Sea Port Village in San Diego coming soon.

### **Adult Sports:**

Sunday Winter Women's Volleyball will begin in February. 6 women's volleyball teams are registered. We now were offering Monday Night Open Gym Adult basketball at the Middle School.

## **2.2            Maintenance Department Report – January 2011**

Prepared by: Dennis Fuerstenberg, Maintenance Superintendent

*In addition to general maintenance, snow removal, cleaning of District facilities, the maintenance crew completed the following:*

### **Tennis Ranch**

Converted #1-4 cabins from old style incandescent bulbs to energy efficient T- 8 lighting fixtures.

### **Senior Center**

Installed new Senior Center sign at driveway entrance to Senior Center.

### **Erwin Lake Park**

Installed New Park District sign. We also added new fencing to the south side parking lot to prevent public from exiting park through neighbor's properties.

## **2.3**

### **Moonridge Animal Park Report – January 2011**

Prepared by: Debbie Richardson, Curator

#### **Education**

1. Education programs are proceeding as usual
2. We have started developing shows for the spring and training some of the animals.

#### **Maintenance**

1. Wolf holding areas are being built, the cement flooring has already been poured.
2. Started pulling down the mew area for re-building.

#### **Animals**

1. Male mule deer is being trained for harness work. He is very attentive.
2. Two of the female wolf pups are on clomacalm to help calm them down during breeding season. It is helping a little
3. We will be having a wolf pup birthday party again this year on April 9<sup>th</sup> which falls on a Saturday.
4. A one eyed cotton tail rabbit came to us from Wildhaven. He is doing well.

#### **Administration**

1. Fish and Game Rehabilitation permits have been renewed
2. Fish and Wildlife Rehabilitation permit applications have been sent in, pending.
3. We recruited and hired two new Animal Keepers. Both will be starting in March.

## **2.4**

### **Facilities Use Report – January 2011**

Prepared by: Michele Roth, Office Assistant II

**Dana Point:** There were no rentals this month.

**District Office Meeting Room:** Art and yoga classes were held. We also had meetings of Soroptimists, Camp Girl Power, Trails Coalition, Hummingbird Computer Repair, and the career Institute.

**Erwin Lake Park:** There were no rentals this month.

**Meadow Park Ball Field:** There were no rentals this month.

**Meadow Park and Shelter:** There were no rentals this month.

**Miller Park:** B’Nai Big Bear held their regular monthly meetings and the North Shore improvement Assoc. held their monthly potluck. (\$200)

**Orville Warren Community Center (Gym)** Regular classes of Karate, Gymnastics, and Dance were held.

**Ranch Rentals:** Mohawk & Teton Indian Guides from Orange County rented the facility for a father-son get-together. (\$3600)

**Ranch Soccer Fields:** There were no rentals this month.

**Senior Center:** The seniors have their on-going activities. Bingo on Thursdays and Senior Nutrition lunches on Monday.

**Ski Beach:** There were no rentals this month.

**Sugarloaf Ball Field:** There were no rentals this month.

**Sugarloaf Shelter:** There were no rentals this month.

**Swim Beach:** There were no rentals this month.

(total facilities rentals \$3800)

### 3.1

## BIG BEAR VALLEY RECREATION AND PARK DISTRICT

### MINUTES

#### REGULAR MEETING OF THE ADVISORY COMMISSION

January 18, 2011

#### 1. **CALL TO ORDER**

Chairperson Poole called the meeting to order at 5:04 PM

##### 1.1 PLEDGE OF ALLEGIANCE

##### 1.2 ROLL CALL

*Present:* Pletcher, Poole, Rose, Stearns, Ybarra

*Staff:* Troublefield, Judd, Roth

##### 1.3 APPROVAL OF AGENDA

#### **Motion 1**

Commissioner Stearns moved to approve, seconded by Commissioner Ybarra.

*AYES:* Pletcher, Poole, Rose, Stearns, Ybarra

#### 2. **GENERAL STAFF REPORTS :**

##### 2.1 RECREATION REPORTS

A. Administration and Camp Activities – Glenn Jacklin presented the report of December 2010 which highlighted RKC and the winter camp, instructor classes and the upcoming stained glass class, the Ranch and administration.

B. Youth and Adult Activities – Aaron Speer presented the report for December 2010 which highlighted Youth Sports, the Youth Center, Adult Sports and the Senior Center. He states we are expecting Sr. Aerobics to be able to start again in March.

C. Senior Center Report – Tina Nazarian reports that the numbers for Senior Nutrition are increased over last year. Some trips are being planned: whale watching in March and in September a 5 day/4 night trip to Las Vegas, Laughlin and the Grand Canyon.

##### 2.2 MAINTENANCE REPORT

Dennis Fuerstenberg presented the report for December 2010 highlighting general maintenance, and the annual 2 week Senior Center mass cleaning. Dennis also reported on a Federal Grant sponsored retrofit of the lights to the D.O., shop and senior center that will bring a 45% savings on our electric bills at those facilities.

##### 2.3 MOONRIDGE ANIMAL PARK REPORT

Debbie Richardson presented the report for December 2010 highlighting education, maintenance, and animal husbandry. She thanked the maintenance department for help removing a fallen tree and repair to a broken water main in the zoo.

##### 2.4 FACILITY USE REPORT

The commission reviewed the report for December 2010.

### **3. APPROVAL OF MINUTES**

#### **3.1 APPROVAL OF MINUTES**

Minutes of the October 19, 2010 Regular Meeting

#### **Motion 2**

Commissioner Ybarra moved to approve minutes, seconded by Commissioner Rose.

*AYES:* Pletcher, Poole, Rose, Stearns, Ybarra

### **4. PUBLIC FORUM RESPONSE – FROM JANUARY MEETING**

Nothing to report

### **5. COMMENTS FROM THE PUBLIC**

Barbara Espinoza, Big Bear City, commented about the lack of a Senior Aerobics class or any physical activity class for the past 8 months. Some of the seniors have been attending classes for 20 years. In addition to the physical activity, the class affords camaraderie for the seniors. She is asking, as a representative for the seniors, that we please restore the activity.

Leonard Chaidez commented about the senior nutrition program and suggested that we move the Tuesday, Mountain Meadows, lunch to the senior center where there is greater attendance. He commented that perhaps we could bus the seniors to the lunch by using our bus or by MARTA. Funds to help with the cost might be available through the Older American Act. He also suggests that we write to DAAS with our intent and tell of expected increased attendance to see if they will increase their funding of the program.

Gary Castle, Erwin Lake, handed out some paperwork regarding Big Bear Lake property zoning regulations and noted that we were in violation.

John Day, Big Bear City, wanted the commission to know that he hopes we will continue with plans to make Paradise Park. The likelihood of getting grant money seems small so he hopes we will consider a phased project.

Director Troublefield responded to each of the public comments:

1. He stated that he is directing staff to get a senior exercise class up and going before March if possible and to make it a priority.

2. If the Tuesday numbers at Mountain Meadows are detracting from the overall senior nutrition program we will look into the matter and discuss possible changes with Bill and MaryJo Jahn who so graciously sponsor it there. We must also revisit the Wednesday SCOBV lunches and Thursday breakfasts and see if we can use those numbers to help with the overall program numbers when filing the DAAS Grant application.

3. Jeff Rigney is planning a meeting with Dixie Allison about the Ranch and we can try to have him meet with Mr. Castle as well.

4. Director Troublefield states he agrees with Mr. Day that there needs to be a phased project for Paradise Park. Funding will still be an issue, so we may need to try to create funding like the Park District is currently doing with the Youth Center.

## **6. ADMINISTRATIVE REPORT**

### **6.1 OPERATIONS REPORT**

#### **A. Prop 84 Update – Paradise Park and Moonridge Animal Park**

General Manager Troublefield stated that Paradise Park application, round 2, is due in April for an October award date. This started out as a 'Rural Initiative', yet when looking at the results most were not in rural areas, the population density of the area worked against us. We had 2 knocks against us: the 1 mile sphere of influence from the park site included national forest and the acres per 1000 residents. That was a large part in their decision process and they were looking at how many people are living at or below the poverty level. The State Parks representative feels that we should try again. The Moonridge Zoo, which had a 3 million dollar application request, was visited by 3 of the top people from the State Department of Parks. That could be a good sign. The announcement of who will be receiving funds won't be made until April.

#### **B. Zoo Relocation Update**

General Manger Troublefield reported that the environmental impact study is in progress and the Prop 84 issue has already been discussed. We are looking toward a Memorial Day 2013 grand Opening.

#### **C. CSD Property Exchange Update**

General Manager Troublefield announced that the remaining 3 parcels in the CSD property exchange should go through without any issues, but with a new CSD Board we need to be sure they are up-to-date and still on board with it, so there is a meeting tomorrow (Jan.20) with Tim Moran the interim director and then will go to next Monday's CSD meeting.

#### **D. Bear City Park Improvement Update**

General Manager Troublefield stated that the playground for the southern acre of the park has arrived and can be installed when the ground thaws. The \$30,000 from the stimulus funds will be used primarily to renovate the bathrooms at the park, but if there is enough left over we hope to build a picnic shelter. Regarding the center part of Bear City Park, Troublefield will be setting up a meeting with Supervisor Derry and neighbors looking for the least expensive but most effective way to refurbish that center area.

#### **E. CDBG Bleachers Purchase**

Troublefield reported that we got \$30,000 of CDBG funding for ADA accessible spectator bleachers at both Meadow Park and Sugarloaf ball fields. In the spring, in addition to those bleachers, the maintenance crew will be moving the t-ball field to a more safe and appropriate area in Meadow Park.

## **7. REQUESTS AND REPORTS BY COMMISSIONERS**

Commissioner Rose stated that she is proud to be a part of this commission. People who came to speak were respectful. Reese has an answer for everyone or says "I'll get back with you". Nobody leaves angry.

Commissioner Stearns is also impressed with how the meetings are handled. She also has a request from the residents of Fawnskin that the tennis court at Miller Park be changed back into a pickleball court.

Director Troublefield responded that since there are people who use the Miller Park court to play tennis that we can convert it to a multi-use court that can be used for both tennis and pickleball. He also wanted Commissioner Stearns to know that the pickleball courts at the Ranch have been dedicated in honor Sister Annette Petty.

Commissioner Ybarra wanted to thank everyone for coming out. He is excited about a Plan B for Paradise Park. He stated that CSD had discussed just plowing, leveling and planting grass. The MOU came up at the CSD meeting as well mentioning the caveat that after a certain timeframe CSD could take over the property if nothing had been done.

Commissioner Poole commented that she was happy to have everyone's feedback. She asked about the new CSD Paradise Park sub-committee members and stated she would like the 2 sub-committees to get together to brainstorm soon. She also stated we should look into possible funding for the playground through ADA funds.

## **8. ADJOURN MEETING**

### **8.1 NEXT MEETING**

Regular Meeting – Wednesday, February 23, 2011 at 5:00 pm

### **8.2 ADJOURNMENT**

Chairperson Poole adjourned the regular meeting at 6:16 pm.

### **ATTEST:**

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**Michele Roth, Secretary**

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**Kathryn Poole, Commissioner**

**4.0 PUBLIC FORUM RESPONSE– FROM JANUARY MEETING**

**5.0 COMMENTS FROM THE PUBLIC**

**6.0 ADMINISTRATIVE REPORT**

- 6.1 OPERATIONS REPORT
  - A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
  - B. Zoo Relocation Update
  - C. CSD Property Exchange Update
  - D. Bear City Park Improvement Update
  - E. CDBG Bleacher Purchase

**7.0 REQUESTS AND REPORTS BY COMMISSIONERS**

- A. Paradise Park Sub Committee Meeting

**8.0 ADJOURN MEETING**

Note: Next Regular Meeting – March 15, 2011 5:00 PM. Senior Center