



Note: Members of the public wishing to address the Commission during the meeting are requested to complete a speaker's card and turn into the Commission Secretary. Speaker Request Cards are located on the podium and at the back of the room. Please honor the **Three Minute Maximum** time limit when addressing the Commission and complete thoughts quickly if the timer sounds while speaking. All testimony given before the Commission is tape recorded. Since Commission discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as is practical under "Public Forum Response." For Agenda items; the public will be given an opportunity to speak prior to the Commission completing its action. Please begin by stating your name and city of residence. If speakers wish to pass material to the Commission, please hand it to the Commission Secretary for distribution.

BIG BEAR VALLEY RECREATION AND PARK DISTRICT REGULAR MEETING OF THE ADVISORY COMMISSION

Agenda

August 16, 2011 5:00 pm Senior Center

COMMISSION MEETING AGENDA

1. CALL TO ORDER – 5:00 pm

- 1.1 PLEDGE OF ALLEGIANCE
- 1.2 ROLL CALL

Commissioners: Pletcher, Poole, Rose, Stearns, Ybarra
Staff: Troublefield, Judd, Roth

- 1.3 APPROVAL OF AGENDA *ACTION ITEM*
- 1.4 Elect a new Chair and Vice Chair for Fiscal Year 2011-2012 *ACTION ITEM*
- 1.5 Award Service Pins to Dennis Fuerstenberg and Richard Pollerana

2. GENERAL STAFF REPORTS – July

- 2.1 RECREATION REPORT – Glenn Jacklin
 - A. Senior Center Report – Tina Nazarian
- 2.2 MAINTENANCE REPORT - Dennis Fuerstenberg
- 2.3 MOONRIDGE ANIMAL PARK REPORT – Debbie Richardson
- 2.4 FACILITY USE REPORT – Michele Roth

3. APPROVAL OF MINUTES

- 3.1 Approval of June 21, 2011, 2011 Regular Meeting *ACTION ITEM*

4. CORRESPONDANCE

- 4.1 Big Bear Lake Fire Protection District – Letter and Certificate of Appreciation
- 4.2 Prop 84 Statewide Park Program – Letter of Acceptance

5. PUBLIC FORUM RESPONSE – FROM JUNE MEETING

6. COMMENTS FROM THE PUBLIC

PUBLIC COMMENT: The Chairman and Commission invite anyone wishing to address the Commission to do so at this time on any subject within the jurisdiction of the Big Bear Valley Recreation and Park District that does not appear on the agenda.

Speakers are requested to complete a Speaker Card and submit to the Commission Secretary. This procedure is requested for regularly scheduled agenda items as well as Public Comment.

7. ADMINISTRATIVE REPORT

7.1 OPERATIONS REPORT

- A. Proposition 84 Update – Paradise Park
- B. Zoo Relocation Update
- C. CSD Property Exchange Update
- D. Bear City Park Improvement Update
- E. Project Funding Update

8. REQUESTS AND REPORTS BY COMMISSIONERS

9. ADJOURN MEETING

NOTE: NEXT REGULAR MEETING: September 20, 2011 5:00 PM. Senior Center

ADDITIONS TO THE AGENDA: Items may only be added to the agenda in accordance with Government Code Section 54950 (Brown Act).

GENERAL STAFF REPORTS

2.1

Recreation Report – July 2011

Prepared by:

Glenn Jacklin, Recreation Superintendent

Childcare:

- July RKC consisted of 3 weeks of Summer Camp programming at Big Bear site and one week where the sites are closed for preparation for the new school year.
- Camp numbers reached maximum with over 50 kids attending each week. Field trips again where successful with maximum numbers attending the Lake Gregory, Knott's Soak City and the LA Zoo field trips.
- Enrolments for the new school year are underway and numbers are expected to be the same as last year or a little better.

Adult Sports:

- Men's soccer continues through July with Playoffs in late August for the 12 teams..
- Softball continues through July with 8 Women's teams, 7 Men's in A league and 6 teams in B league. Playoffs are scheduled for Mid August.
- Open Gym Basketball was on Hiatus for July with a scheduled resumption in August.

Youth Sports:

- Swim lessons progressed well through July concluding on July 29th. Enrolment was good with numbers fluctuating around the mid thirty's per week.

Youth Center:

- The Youth Center remained open from 2 – 5pm every midweek day. Numbers range from 20-25 kids per day. Field trips where scheduled for late July with a full bus of kids attending.

THE RANCH:

- July saw the continuation of Tennis camps at the Ranch.
- Deposits were accepted for groups attending the camp in the last three weeks of August.

Senior Center:

- Seniors continue to attend the Meals on service at the senior center in consistent numbers.

Recreation Activities

- The second Movie on the beach occurred June 16th with over 200 attending the showing of Despicable Me. A special Thanks goes to The Kiwanis Club and The Rotary Club of Big Bear for their special donation that made sure this great Community event went ahead again for this year with Free Admission to the public of Big Bear.
- Leisure classes continue to be well attended with all new classes generating interest.

2.2 Maintenance Department Report – July 2011

Prepared by: Dennis Fuerstenberg, Maintenance Superintendent

Bear City Park

We have been working on a new approach to the Museum and the Lions club. Updating the approach to A.D.A. standards and building a new pedestrian bridge project should be done by 8-17-11.

General

All weed abatements of the parks are being worked on in the district. The landscape crew is doing a fine job of keeping our turf grass in fine condition. In addition, the janitorial dept is working at keeping the restrooms clean and the trash removed on a daily basis.

2.3

Moonridge Animal Park Report – July 2011

Prepared by: Debbie Richardson, Curator

Education:

1. Programs continuing and we are preparing to begin the new school program schedule in September.
2. Did an early morning program with Dennis Thomas on channel 6.

Maintenance:

1. Wolf holding is nearing completion.
2. We are considering replacing the current mews with prefabricated sheds to make construction easier.
3. Many of the fences and ramps, etc were fixed when Reese lent us one of their maintenance workers while our maintenance man was out sick.

Administration:

1. Records are continuing to be updated for the animals and for protocols.
2. I am reviewing all the new requirements from Fish and Game and the SSP. Many things are currently changing concerning exhibition of animals and the fees for inspection and exhibition permits as well as SSP regulations.
3. We are reworking some of the cages and shifting animals around to enhance the visitors experience as well as the comfort level of the animals.
4. Zoo Administration staff is working on developing new fundraisers for the zoo, that we will host.
5. We just had a third year veterinary student finish an internship with the zoo. He voiced an interest in coming back in two years to be our vet.

Animals:

1. There are still animals coming in on a daily basis, both infants and injured individuals.
2. Many of the birds and several of the mammals have been released back into the wild and there are several more that are ready now for release.

2.4

Facilities Use Report – June 2011

Prepared by: Michele Roth, Office Assistant II

Dana Point: No rentals this month.

District Office Meeting Room: Art and yoga classes were held and a new wire wrapped jewelry class. We also had meetings of Soroptimists, Youth Soccer, the Career Institute and a SB County Dept. of Environmental Health food handlers test. There was also a zoo collaborative meeting.

Erwin Lake Park: No rentals this month.

Meadow Park Ball Field: Men's softball and a local travel baseball team use the field. We had 2 week of Coast 2 Coast Soccer with Week1 having 156 kids and Week2 with 32 kids.
(\$50)

Meadow Park and Shelter: A local Summer Camp and birthday party and out-of-town visitors having a family reunions and a BBQ.
(\$766)

Miller Park: B'Nai Big Bear held their regular monthly meetings. (\$200)

Orville Warren Community Center (Gym) Regular classes of Karate, Kickboxing/Self-Defense, Gymnastics, and Dance were held.

Ranch Rentals: There were no rentals this month.

Ranch Soccer Fields: There were no rentals this month.

Senior Center: The seniors have their on-going activities. Bingo on Thursdays and Senior Nutrition lunches on Monday. The Low Impact Aerobics class is ongoing.

Ski Beach: There were no rentals this month.

Sugarloaf Ball Field: Women's softball is being held at the field.

Sugarloaf Shelter: There was a family reunion from out of town and the Big Bear Radio Club held an event.
(\$130)

Swim Beach: There were 4 visiting LDS church groups, a local Kids Camp and Paddlefest rented the beach. RKC visited every Monday and Friday during their camp.
(\$3500)

(total facilities rentals \$4646)

3.1

BIG BEAR VALLEY RECREATION AND PARK DISTRICT

MINUTES

REGULAR MEETING OF THE ADVISORY COMMISSION

June 17, 2011

1. CALL TO ORDER

Chairperson Poole called the meeting to order at 5:06 PM

1.1 PLEDGE OF ALLEGIANCE

1.2 ROLL CALL

Present: Pletcher, Poole, Rose, Stearns, Ybarra

Staff: Troublefield, Judd, Roth

1.3 APPROVAL OF AGENDA

Motion 1

Commissioner Stearns moved to approve, seconded by Commissioner Pletcher.

AYES: Pletcher, Poole, Rose, Stearns, Ybarra

2. GENERAL STAFF REPORTS :

2.1 RECREATION REPORTS

Glenn Jacklin presented the Recreation report for May 2011 which highlighted childcare numbers; adult sports that included the beginning of Men's Soccer and Open Gym basketball; youth sports and the conclusion of club basketball; youth center and upcoming summer programming; the Ranch and the fact that their enrollment numbers are down again this year; the Senior Center and the resurfacing of the pickle ball courts at the Ranch.

A. SENIOR CENTER – Tina Nazarian reported that since the 'snowbirds; are back numbers are increasing. There was a visit by the Dept. of Aging regarding the CDBG grant and they seemed impressed. Bingo and the aerobics class are going strong and there are some upcoming trips scheduled for Knott's Berry Farm and Victorville shopping.

2.2 MAINTENANCE REPORT

Dennis Fuerstenberg presented the report for May 2011 highlighting the general park cleaning, weed control and painting of all picnic tables; the Sea Wall at Ski Beach is being repaired and should be open by the 4th of July and the Ranch is on schedule is on track to open for summer camp. Mark Pyles, the MII in charge of the landscape crew has retired and we interviewed 25 candidates for 2 PSE positions to work summers in the landscape department.

2.3 MOONRIDGE ANIMAL PARK REPORT

Debbie Richardson presented the report for May 2011 highlighting administration, education, maintenance, and animal health. The zoo is well attended and there is a presentation daily at the amphitheatre. We are in the process of applying to get a pair of beavers and an arctic fox.

2.4 FACILITY USE REPORT

The commission reviewed the report for May 2011.

3. APPROVAL OF MINUTES

3.1 APPROVAL OF MINUTES

Minutes of the May 17, 2011 Regular Meeting

Motion 2

Commissioner Ybarra moved to approve minutes, seconded by Commissioner Rose.

AYES: Pletcher, Poole, Rose, Stearns, Ybarra

4. PUBLIC FORUM RESPONSE – FROM MAY MEETING

Craig Tennis spoke last month about the condition of the tennis courts at Meadow Park. They had been scheduled for refinishing the next week and look terrific.

5. COMMENTS FROM THE PUBLIC

Elaine Tressemer, Erwin Lake, asked why we continue to put so much money into improvements in the district, at the Ranch, when enrollments/attendance are down. She used the proposed swimming pool at the Ranch as her example and stated that it will just encourage more people to come to the Ranch.

Director Troublefield responded the Park District had put \$30,000 into the road and they are vastly improved and are still working with County Roads to upgrade more. He also stated the Master Planning for the park will begin in July and will encompass the Ranch, as well as, the other park areas.

Gary Castle, Erwin Lake, passed out a copy of the 'Notice of Exemption' and pointed out his interpretation of what he feels has happened at the Ranch and soccer field areas. He asked Reese for any permits that have been pulled for anything at the Ranch.

Sandy Ybarra, Sugarloaf, mentioned that at the *Friends of Fawnskin* meeting the Parks Department came up and were being praised for all that we do. She wanted to give us a big thank you for everything.

Director Troublefield wanted to comment on some of the issues and stated that Mr. Rigney, SDD administrator, met with Dixie Allison six months ago and they made an agreement to go back and look at all the issues in the planning study in July. That agreement also included the fact that the soccer field would not be used this season except for the summer camp, like they used to use it. The study in July will help to determine what we can do to proceed.

6. ADMINISTRATIVE REPORT

6.1 OPERATIONS REPORT

A. Proposition 84 Update

General Manager Troublefield reported that the Prop 84 Application Round 2 has been completed and was in the mail today. He believes we came close on the first round, but got hung up with the boundaries and nearby National Forest land. New computations were made that change the number more in our favor. We should learn the results in March.

B. Zoo Relocation Update

General Manager Troublefield states that we are currently in the CEQA process, working on the biology report and other starts next week. There will be four public meetings in October where residents can voice their concerns.

C. CSD Property Exchange

General Manager Troublefield reports that the Erwin Park lease and well sites are currently at Real Estate Services and that the whole process is close to being finished.

D. Bear City Park Improvement Update

General Manager Troublefield states that the playground should be going in within a month. We will be renovating the center section so the property will look better. The issue with the lease with the Lion's Club should be completed soon.

7. REQUESTS AND REPORTS BY COMMISSIONERS

Commissioner Ybarra wonders whether there is a timeframe on the decision about which pool option will be decided on. He prefers Option B with the 0 depth entry and wants to thank Soroptimists for their donation towards the pool.

Troublefield responded that with that option the slide feature will be usable at all times and that different activities can all go on at the same time.

Commissioner Rose wanted to say that she is happy to see all the programs we have available this summer. She says we need to keep all the parks safe and looking as nice as possible.

Commissioner Poole commented that all the facilities look nice and wanted to add that just because the economy is bad doesn't mean we should stop making improvements to the Parks if we can.

8. ADJOURN MEETING

8.1 NEXT MEETING

Regular Meeting - July 18, 2011 at 5:00 pm

8.2 ADJOURNMENT

Chairperson Poole adjourned the regular meeting at 5:50 pm.

ATTEST:

Michele Roth, Secretary

Kathryn Poole, Commissioner

4.0 CORRESPONDANCE

- 4.1 Big Bear Lake Fire Protection District – Letter and Certificate of Appreciation
- 4.2 Prop 84 Statewide Park Program – Letter of Acceptance

5.0 PUBLIC FORUM RESPONSE– FROM JUNE MEETING

6.0 COMMENTS FROM THE PUBLIC

7.0 ADMINISTRATIVE REPORT

- 6.1 OPERATIONS REPORT
 - A. Proposition 84 Update – Paradise Park
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8.0 REQUESTS AND REPORTS BY COMMISSIONERS

9.0 ADJOURN MEETING

Note: Next Regular Meeting – September 20, 2011 5:00 PM. Senior Center