



Note: Members of the public wishing to address the Commission during the meeting are requested to complete a speaker's card and turn into the Commission Secretary. Speaker Request Cards are located on the podium and at the back of the room. Please honor the **Three Minute Maximum** time limit when addressing the Commission and complete thoughts quickly if the timer sounds while speaking. All testimony given before the Commission is tape recorded. Since Commission discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as is practical under "Public Forum Response." For Agenda items; the public will be given an opportunity to speak prior to the Commission completing its action. Please begin by stating your name and city of residence. If speakers wish to pass material to the Commission, please hand it to the Commission Secretary for distribution.

**BIG BEAR VALLEY RECREATION AND PARK DISTRICT  
REGULAR MEETING OF THE ADVISORY COMMISSION**

Agenda  
**April 19, 2011 5:00 pm Senior Center**

**COMMISSION MEETING AGENDA**

**1. CALL TO ORDER – 5:00 pm**

- 1.1 PLEDGE OF ALLEGIANCE
- 1.2 ROLL CALL

Commissioners: Pletcher, Poole, Rose, Stearns, Ybarra  
Staff: Troublefield, Judd, Roth

- 1.3 APPROVAL OF AGENDA

*ACTION ITEM*

**2. GENERAL STAFF REPORTS – March**

- 2.1 RECREATION REPORTS
  - A. Administration and Camp Activities – Aaron Speer
  - B. Youth and Adult Activities – Glenn Jacklin
  - C. Senior Center Report – Tina Nazarian
- 2.2 MAINTENANCE REPORT - Dennis Fuerstenberg
- 2.3 MOONRIDGE ANIMAL PARK REPORT – Debbie Richardson
- 2.4 FACILITY USE REPORT – Michele Roth

**3. APPROVAL OF MINUTES**

- 3.1 Approval of March 15, 2011 Regular Meeting

*ACTION ITEM*

**4. PUBLIC FORUM RESPONSE – FROM MARCH MEETING**

**5. COMMENTS FROM THE PUBLIC**

PUBLIC COMMENT: The Chairman and Commission invite anyone wishing to address the Commission to do so at this time on any subject within the jurisdiction of the Big Bear Valley Recreation and Park District that does not appear on the agenda.

Speakers are requested to complete a Speaker Card and submit to the Commission Secretary. This procedure is requested for regularly scheduled agenda items as well as Public Comment.

**6. ADMINISTRATIVE REPORT**

6.1 OPERATIONS REPORT

- A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
- B. Zoo Relocation Update
- C. CSD Property Exchange Update
- D. Bear City Park Improvement Update

**7. REQUESTS AND REPORTS BY COMMISSIONERS**

**8. ADJOURN MEETING**

NOTE: NEXT REGULAR MEETING: May 17, 2011 5:00 PM. Senior Center

ADDITIONS TO THE AGENDA: Items may only be added to the agenda in accordance with Government Code Section 54950 (Brown Act).

## **GENERAL STAFF REPORTS**

### **2.1 – A**

### **Recreation Report – March 2011**

Prepared by:

Glenn Jacklin, Recreation Superintendent  
Administration and Camp Activities

#### **Childcare:**

- March RKC saw 4 weeks of regular programming at Big Bear and Baldwin Lane sites. 1 No School days and 1 week of camp at Big Bear EI with 38 kids attending.
- Students attending from North Shore EI continue to be bussed to the Big Bear site.
- Enrolments remain in the low forties at both sites, with transported kids making up 16 of the Big Bear site numbers.
- Advertising efforts are being increased to make the community aware that the Non School day programming can accommodate drop ins from non program students.

#### **Instructor Classes:**

- March instructor classes include Yoga, Karate, Adult and Youth Art, Gymnastics, Stained Glass, Women's self-defense and Youth Dance.
- Stained Glass Making, hosted by Jeanine Dostrow began in February with no enrolments, March proved a better beginning with 3 people enrolling.
- Andrea Walker continues to run a Low Impact Aerobics class at the senior center and enrolments are almost at their maximum numbers for the space available.
- Advertising is being prepared for the beginning of a new leisure class for May; Sign language is being restarted after many years of absence. Linda Goode-East will continue to provide the instruction for this class.

#### **THE RANCH:**

- March saw no bookings at the Ranch.
- Bookings are scheduled for groups during Easter and mid May.
- Interest for large many week booking are again in discussion for August.
- Staff continues to work on improvements in the cabins and grounds clean up after the winter season.

#### **Recreation Administration:**

- Staff continues to drive students for the Teen Center, Rainbow Kids Club and Camp Girl Power.
- Kiwanis Club of Big Bear have agreed to be a sponsor of one of the "Movies on the Beach", scheduled for this summer. Sponsors are sought for the remaining two movies.
- Pickle ball is scheduled to begin at the ranch in April; temporary measures are being made until all cracks can be filled on the court.
- 1 staff member has completed and passed the driving element of the Class B test, so available drivers for programming is now at 5 staff. Staff from the Teen Center and RKC are in the final stages of the testing process too.
- Staff drove the Seniors on a Whale watching field trip out of Dana Point, though no whales were seen an enjoyable day was had by all.

Prepared by: Aaron Speer, Recreation Superintendent  
Adult and Youth Activities

**Youth Sports:**

We have started a Club Basketball League.  
We are working on Summer Programming.

**Youth Center:**

The Youth Center Golf Tournament was a tremendous success. We raised over \$16,000 and had a lot of fun doing it. The tournament took place at Classic Club in Palm Desert. The weather was on our side and we had a perfect day for the tournament. Everyone in attendance had a great time, a great awards dinner and a fun live auction. The funds raised will keep the center open another 6 months. The Youth Center is open everyday during the week from 2 to 6pm. The Center is averaging 30 – 50 kids per day.

**13<sup>th</sup> Annual Youth Basketball Tournament:**

The tournament was extremely successful and we look forward to doing in again next March. March 11, 12, &13 We had 59 team from all over southern California come and compete in the 13<sup>th</sup> Big Bear Youth Basketball Tournament. Boys & Girls 8 years old to 14 participated.

**Senior Center:**

We served 395 meals this month. Senior Aerobics is a great success. We are very pleased to have Andrea Walker leading the program. The participants love her and are getting a great workout!

**Adult Sports:**

Right now we have 6 teams participating in Women's Volleyball on Sundays at the middle school.

Monday Night Open gym starts in April.

Now taking registration **Men's & Women's Hoop's**

Now taking registration for **Men's Soccer**

## **2.2 Maintenance Department Report – March 2011**

Prepared by: Dennis Fuerstenberg, Maintenance Superintendent

*In addition to general maintenance, cleaning of District facilities, the maintenance crew completed the following:*

Summer Preparation is underway. Water is being turned on in all the parks, Sprinkler start has begun and Restrooms are being prepped to open

Janitorial staff attended a "Green" seminar for cleaning products.

### **Meadow Park**

Repositioned Picnic Tables in Meadow Park to allow the T-ball league to play in safety inside the park and away from traffic on Park Ave.

### **Senior Center**

Facility set up for all meal and social functions

### **Dana Park**

Prepared the property for summer.

### **The Ranch**

Began preparing the property and club house for heavy summer usage.

## **2.3**

### **Moonridge Animal Park Report – March 2011**

Prepared by: Debbie Richardson, Curator

#### **Administration:**

- ✓ Reese conducted a Code of Conduct training for all zoo staff. The Zoo Code of Conduct plan was reviewed in depth and it was very well received. When the training was complete – the zoo staff reviewed the proposed new plans and were encouraged to offer their thoughts on ways to improve what is planned.
- ✓ Two new keepers have started at the zoo and both have experience with doing veterinary technician work.
- ✓ Protocols for the zoo are all being updated, some have already been completed.
- ✓ Baby season has started and we are expecting new arrivals at all times. We have gotten lots of pigeons, a baby hummingbird, a baby barn owl with an old break on his leg and a what appears to be a 2 week old baby bobcat.
- ✓ The open Public Review sessions for the possible new zoo site and plans have commenced.

#### **Education:**

- ✓ All the schools are trying to get their last minute programs in for the year so we are really busy right now.
- ✓ The last snow storm we had buried our amphitheater again, so we are in the process of digging out again and will begin our onsite program schedule as soon as our new keepers are trained in.

#### **Maintenance:**

- ✓ The new wolf holding area is coming along nicely.
- ✓ All cages are slowly being thoroughly cleaned and updated after the winter.

**Dana Point:** There were no rentals this month.

**District Office Meeting Room:** Art and yoga classes were held. We also had meetings of Soroptimists, Camp Girl Power, Healthy Start, Career Institute and Youth Baseball.

**Erwin Lake Park:** There were no rentals this month.

**Meadow Park Ball Field:** Youth baseball started practice.

**Meadow Park and Shelter:** There were no rentals this month.

**Miller Park:** B’Nai Big Bear held their regular monthly meetings and the North Shore improvement Assoc. held their monthly potluck. (\$250)

**Orville Warren Community Center (Gym)** Regular classes of Karate, Gymnastics, and Dance were held.

**Ranch Rentals:** There were no rentals this month.

**Ranch Soccer Fields:** There were no rentals this month.

**Senior Center:** The seniors have their on-going activities. Bingo on Thursdays and Senior Nutrition lunches on Monday. The new Low Impact Aerobics class is ongoing.

**Ski Beach:** There were no rentals this month.

**Sugarloaf Ball Field:** Girl’s softball has started practices.

**Sugarloaf Shelter:** There were no rentals this month.

**Swim Beach:** There were no rentals this month.

(total facilities rentals \$250)

### 3.1

## BIG BEAR VALLEY RECREATION AND PARK DISTRICT

### MINUTES

#### REGULAR MEETING OF THE ADVISORY COMMISSION

March 15, 2011

#### 1. **CALL TO ORDER**

Chairperson Poole called the meeting to order at 5:03 PM

##### 1.1 PLEDGE OF ALLEGIANCE

##### 1.2 ROLL CALL

*Present:* Pletcher, Poole, Stearns, Ybarra

*Absent:* Rose

*Staff:* Troublefield, Judd, Roth

##### 1.3 APPROVAL OF AGENDA

#### **Motion 1**

Commissioner Stearns moved to approve, seconded by Commissioner Pletcher.

*AYES:* Pletcher, Poole, Stearns, Ybarra

#### 2. **GENERAL STAFF REPORTS :**

##### 2.1 RECREATION REPORTS

Administration and Camp Activities – Aaron Speer presented the report of February 2011 which highlighted RKC continuing at two sites with children from North Shore being bussed to BBE, instructor classes that includes a new stained glass class.

A. Youth and Adult Activities – Aaron Speer presented the report for February 2011 which highlighted Youth Sports with the end of the Youth Basketball league upcoming, the Youth Center that averages 30-50 teens daily, the 13<sup>th</sup> Annual Basketball Tournament that was played last weekend with over 59 teams in attendance bringing with it lots of needed money into the community, Adult Sports with Women's Volleyball and the Senior Center that served 308 senior lunches this past month and the upcoming Whale Watching Trip to Dana Point.

B. Senior Center Report – No report

##### 2.2 MAINTENANCE REPORT

Dennis Fuerstenberg presented the report for February 2011 highlighting general maintenance, snow removal, installation of new signs at the Meadow Park, Miller Park, the Zoo and Dana Park and installation of the new solar flagpole light at the Senior Center with the goal to have flagpoles with solar lights at each of the district facilities.

##### 2.3 MOONRIDGE ANIMAL PARK REPORT

Debbie Richardson presented the report for February 2011 highlighting education, maintenance, administration and animal health. She reported the death of the beloved snow leopard, Milo. Due to increased standards with the AZA and SSP no one will be able to get a snow leopard until after July.

##### 2.4 FACILITY USE REPORT

The commission reviewed the report for February 2011.

### **3. APPROVAL OF MINUTES**

#### **3.1 APPROVAL OF MINUTES**

Minutes of the March 15, 2010 Regular Meeting

#### **Motion 2**

Commissioner Ybarra moved to approve minutes, seconded by Commissioner Stearns.

*AYES:* Pletcher, Poole, Stearns, Ybarra

### **4. PUBLIC FORUM RESPONSE – FROM FEBRUARY MEETING**

In response to Leonard Chaidez, Dr. Poole has signed a letter to DAAS asking for 5 day a week food services for the seniors and asking for additional funding.

### **5. COMMENTS FROM THE PUBLIC**

Mr. Tressemer, Erwin Lake, voiced his concern about the erosion on Erwin Ranch Rd. and Lakewood Blvd. He feels that whatever was put on the road has made the erosion considerably worse than if it had been the old dirt.

Director Troublefield responded that the RAP (Recycled Asphalt Material) put on the road last fall is the same material County Roads used on other roads in Erwin Lake. It is a great dust control product and that we'll need to fill in the holes and re-seal it and it will be like new. We are trying to mitigate the dust issue and seal the road. This is what County Roads instructed us to use. Director Troublefield stated he would look into the problem and get back to Mr. Tressemer within 48 hrs.

Leonard Chaidez, Sugarloaf, wanted to thank the commission for the wonderful letter to DAAS and tell them he appreciates their effort. He wonders if a date has been set to move the Tuesday lunch over to the Center. He also wanted the commission know that Supervisor Derry will be attending the SCOBBV Board meeting on April 11<sup>th</sup> at the Senior Center to answer questions and that they are being sent to Supervisor Derry's office in advance. He invites the Commission, Reese and Lorie to attend. Mr. Chaidez also commented that he realizes the aerobics class is important, but wonders why we can't have the class at an earlier time because serving that meal is so important to the seniors. Perhaps we could schedule maintenance to be there exactly when class is over. He stated that last week he, as a meals volunteer, and some others helped clear out aerobics so that the lunch could get set up.

Director Troublefield replied that he would direct maintenance to be there just around the end of aerobics to help pick up and set up for the meal.

### **6. ADMINISTRATIVE REPORT**

#### **6.1 OPERATIONS REPORT**

#### **A. Prop 84 Update – Paradise Park and Moonridge Animal Park**

General Manager Troublefield stated that Paradise Park application, round 2, deadline is July 1. The Zoo's \$3 million possible award date is coming up in March or early April.

#### **B. Zoo Relocation Update**

General Manger Troublefield reported we are planning three public input meetings Wednesday, April 13; Saturday, April 16; and Wednesday, April 20. Director Troublefield showed the proposed zoo drawings and stated that we are two months into the environmental impact stage. He pointed out a 2.5 acre area by the creek that will need to be left in a natural state. We are negotiating for 8 acres of parking at Bear Mountain leaving more zoo area. There will be four distinct areas in the zoo and will be completed in phases.

The Serrano section will be done in Phase 1, then the Early Big Bear area, Organic Future area featuring recycling and a 1920's area featuring gold panning, silver mining and an interactive area. The bear enclosure in Phase 1 will be twice the size of our current enclosure. The bridges connecting the areas will incorporate information on them to continue the learning experience of the zoo. The cost for Phase 1 is \$15 million. Hopefully, we have \$10 million now and can start aggressive fundraising, should know by March 2012 if we can get it done, and then shoot for a May 2013 Grand Opening. Phase 2 is a further build out with the hospital, bighorn sheep exhibit and amphitheater.

**C. CSD Property Exchange Update**

General Manager Troublefield stated that he attended the CSD meeting and the current CSD staff and board are no longer interested in the land swap. They decided to keep ownership of the property in case they need to build a fire station there at a later time. They offered to extend the lease for Erwin Lake Park for 4, 5 yr leases. That means that the Sugarloaf Fire station going to CSD is off the table also. There are 2 well sites at Bear City Park and the decision about how to pay for them is on the agenda of the next CSD meeting. They may decide to pay \$67,000 in cash or provide water to Bear City and the future Paradise Park or a combination as part cash and part water credit. Ideally if we get cash we can put that directly into Bear City Park to fix it up.

**D. Bear City Park Improvement Update**

General Manager Troublefield stated that he met with the Lions and Real Estate Services and we are very close to finalizing a 10 yr lease with a 10 yr option. When this is completed this will give the Lions not only the use of the building, but the ability to make improvements to the property for such items such as a dog park for example. By the end of July, the Lions should have their area and we should have the center section fixed up.

Commissioner Poole asked about the June 4<sup>th</sup> Lions major health screening event and whether there will be an issue having all the activity in the parking lot area. Director Troublefield responded that the parking lot area is an acceptable area for people to be, but we will assign someone to keep people out of in restricted area.

**E. CDBG Bleachers Purchase**

Troublefield reported that we have the purchase order in hand for the ADA bleachers and expect to have them within a few weeks. The timeline for maintenance is:

1. Complete the new t-ball field
2. Put in Bear City Park's new playground
3. Build a new bridge from the parking lot to the Historical Society
4. Install the ADA bleachers.
- 5.

**7. REQUESTS AND REPORTS BY COMMISSIONERS**

Commissioner Pletcher just wanted to thank the staff.

Commissioner Ybarra wanted everyone to know about the BBARWA meeting on March 23<sup>rd</sup>. Commissioner Poole was impressed with the video and display we had for the Lighthouse meeting at the PAC.

Director Troublefield praised Lorie Judd for all that she does behind the scenes to keep things in order.

**8. ADJOURN MEETING**

**8.1 NEXT MEETING**

Regular Meeting - April 19, 2011 at 5:00 pm

**8.2 ADJOURNMENT**

Chairperson Poole adjourned the regular meeting at 6:04 pm.

**ATTEST:**

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**Michele Roth, Secretary**

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**Kathryn Poole, Commissioner**

**4.0 PUBLIC FORUM RESPONSE– FROM MARCH MEETING**

**5.0 COMMENTS FROM THE PUBLIC**

**6.0 ADMINISTRATIVE REPORT**

- 6.1 OPERATIONS REPORT
  - A. Proposition 84 Update – Paradise Park and Moonridge Animal Park
  - B. Zoo Relocation Update
  - C. CSD Property Exchange Update
  - D. Bear City Park Improvement Update

**7.0 REQUESTS AND REPORTS BY COMMISSIONERS**

**8.0 ADJOURN MEETING**

Note: Next Regular Meeting – May 19, 2011 5:00 PM. Senior Center